

**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, June 10, 2008

A. ORGANIZATION

1. CALL TO ORDER: 7:05 P.M.

**2. ROLL CALL: Directors Joel Rattner, Erwin Anisman, Alfred Coletta, Mark Nitikman,
President Shawn Wilson**

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS

a. ORANGE COUNTY TRANSIT AUTHORITY (OCTA)

A Slide Presentation was presented by the Orange County Transit Authority relative to the I-405, I-605, and I-22 freeway projects. Questions were posed by the Board pertaining to the impact on traffic, emergency vehicle response times and estimated days of completion for each phase of the project.

B. ADDITIONS TO AGENDA – None

C. PUBLIC FORUM – None

D. REPORTS TO THE BOARD- None

E. CONSENT CALENDAR

Director J. Rattner requested the removal of Items E-1a, E-2, and E-4. Director E. Anisman requested the removal of Item E-5. Motion by Director M. Nitikman, seconded by Director E. Anisman to approve Item E-3 on the Consent Calendar. Motion passed 5-0

1. MINUTES:

a. Regular Meeting of May 13, 2008.

This item was removed from the Consent Calendar.

2. REVENUE AND EXPENDITURE REPORT-APRIL, 2008

This item was removed from the consent calendar.

3. TREE SPECIES BY ADDRESS REPORT

The report was received and filed.

4. QUARTERLY STATUS REPORT

This item was removed from the consent calendar.

5. QUARTERLY TREE REPORT

This item was removed from the consent calendar.

Motion by Director M. Nitikman, seconded by Director A. Coletta to approve the remainder of the consent calendar. Motion passed 5-0.

THE ITEMS REMOVED FROM THE CONSENT CALENDAR WERE ACTED UPON AT THIS TIME.

1a. MINUTES

It was the sense of the Board that, in order to simplify the process, future RCSD Board Meeting Minutes would appear in the form of Action Minutes. President Wilson requested that in the interest of time and efficiency, Board Members submit any changes to the minutes prior to each Board Meeting. Motion by Director E. Anisman, seconded by Director M. Nitikman to adopt the minutes as revised to include Director Anisman's changes and Director Nitikman's changes. Motion passed 4-0 with Director J. Rattner voting No. Director A. Coletta proposed an additional motion which stated the following: The Board shall give deference to the General Manager in preparing the minutes; the General Manager shall use his discretion as to whether certain items warrant being presented in a summary fashion as opposed to an action format. All changes and/or corrections shall be factual in nature unless otherwise agreed to by the Board. The Motion was seconded by Director M. Nitikman, Motion passed 4-0 with Director E. Anisman voting No.

2. APRIL REVENUE AND EXPENDITURE REPORT

Director J. Rattner had a question about when \$10,000 for the budget was going to be transferred; relative to the footnote about trees on page 3 of the report. Accountant/Bookkeeper Kim Engel stated the money for trees had not actually been charged yet; those changes would be reflected in the latest audit. Discussion ensued relative to the latest LAFCO expenditure. General Manager Henry Taboada stated that the Revenue and Expenditure Report was not a budget document. The report was received and filed.

4. QUARTERLY STATUS REPORT

Director J. Rattner had questions relative to capital expenditures and mention of various ad hoc committees. The General Manager advised the Board on matters of cost, relative to capital expenditures and forecasted repairs. Director M. Nitikman thanked the General

Manager for his report and praised the staff and Board for all the progress made thus far. The report was received and filed.

5. QUARTERLY TREE REPORT

Director E. Anisman had questions relative to page 2 of the report. RCSD Tree Consultant addressed those questions and stated currently, the county had been a great deal more responsive with regard to tree removals. The report was received and filed.

F. PUBLIC HEARING – None

G. RESOLUTIONS

1. – RESOLUTION No. 08-6-10-01 APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2008-2009.

Motion by Director M. Nitikman, seconded by President Wilson to adopt Resolution No. 08-06-10-01 Approving and Adopting the Annual Appropriations Limit for Fiscal Year 2008-2009. Motion passed by roll call vote 5-0.

H. REGULAR CALENDAR

1. BOARD POLICY 4030 REMUNERATION/REIMBURSEMENT

Motion by Director M. Nitikman, seconded by Director A. Coletta to reaffirm the existing policy which only pays for Board Meetings and standing committee meetings, unless exceptional circumstances exist. Discussion ensued relative to the clarity of the existing policy language. Motion passed 3-2, with Director J. Rattner and Director E. Anisman voting No.

REGULAR CALENDAR ITEM H-2 WAS POSTPONED UNTIL THE NEXT REGULAR MEETING OF THE BOARD.

THE BOARD RETURNED TO ITS REGULAR AGENDA.

3. FISCAL YEAR 2008-2009 PRELIMINARY BUDGET AND NOTICE OF PREPARATION OF FINAL BUDGET.

Resident Phil Wyels had questions relative to the lighting assessment funds. Kim Engel addressed Mr. Wyels questions. Discussion ensued relative to proposed changes in the preliminary budget document. Motion by Director J. Rattner, seconded by Director M. Nitikman to: In Fund 40, leave Dept. 30 as is and increase Dept. 50 to \$80,000 for HVAC, plus \$10,000 for a new auditorium sound system, and increase the funds for auditorium lighting improvements from \$9,000 to \$20,000. Motion passed 5-0

THE BOARD TOOK A BREAK AT 8:30 P.M. AND RETURNED TO ITS REGULAR

AGENDA AT 8:40 P.M.

4. REQUEST TO PROVIDE TENNIS INSTRUCTION AT ROSSMOOR PARK- MIKE MOOREWOOD.

Tennis Professional Mike Moorewood reported to the Board regarding his plans to conduct tennis lessons at Rossmoor Park. Mr. Moorewood cited his professional qualifications and stressed his willingness to be flexible within the community, thereby not intruding upon the residents or Mr. Molina. Two residents spoke in favor of existing Tennis Professional Fernando Molina, voicing concerns about hiring an additional tennis instructor for Rossmoor. The General Manager stated that although the tennis courts had peak times, they were never consistently booked, and availability was rarely a concern. Motion by Director A. Coletta, seconded by Director M. Nitikman to verify Mike Moorewood's previous employment, perform a general reference check and hire Mr. Moorewood for a 90-Day Trial period. Motion passed 4-0, with Director E. Anisman voting No.

5. NOTICE OF INVITATION TO SUBMIT BIDS FOR REPLACEMENT OF ROSSMOOR PARK COMMUNITY CENTER WOODEN PERGOLA.

Motion by Director J. Rattner, seconded by Director M. Nitikman to obtain conceptual drawings from a qualified architect (\$3000), to be brought back to the Board for their consideration at the next regular meeting and go out to bid based on that decision. Motion passed 5-0.

6. HTGroup PROFESSIONAL SERVICES AGREEMENT

It was the opinion of the Board that no conflict of interest currently exists between the RCSD and the RPC concerning possible work by HTGroup for RPC. Discussion ensued relative to the Conflict of Interest Code and confidentiality. The General Manager stated that he would be asking for a formal evaluation of his performance at the next regular meeting.

7. LAFCO ADDITIONAL DEPOSIT REQUEST.

President Wilson stated that, although the RCSD found LAFCO's decision to make the matter of Rossmoor incorporation being put on the ballot contingent upon the District paying over \$20,000 in additional funds deplorable, it was apparent the District had no choice in the matter. Motion by Director A. Coletta, seconded by Director E. Anisman to approve LAFCO's monetary request. Motion passed 5-0.

President Wilson requested that Agenda Item H-2 AMENDMENTS TO BOARD POLICIES, be postponed until the next Board meeting and requested Board members who had changes to the latest drafts to submit them via e-mail to the General Manager.

I. GENERAL MANAGER ITEMS

The General Manager reported that the Orange County Fire Authority had responded favorably to his request for Rossmoor-Specific Data, and have agreed to attend RCSD Board Meetings in order to provide Quarterly Reports to the Board. The General Manager briefed the Board on the Rossmoor Way Resident Meeting, stating that an action plan needed was being formulated in order to address the residents' tree root concerns. Finally, the General Manager stated that RCSD Accountant/Bookkeeper Kim Engel had accepted another position and her resignation from the RCSD would be effective June 25, 2008. Discussion ensued relative to Ms. Engel and her significant contribution to the RCSD.

J. BOARD MEMBER ITEMS

Director J. Rattner made some requests for additions and changes to the District website. Director Rattner also suggested keeping a Minute Book of all the Closed Sessions. Discussion ensued relative to said topic. It was the opinion of other Board Members that RCSD Legal Counsel records were sufficient.

Director E. Anisman inquired as to the status of the Verizon Hub Installation. The General Manager responded that Verizon had wired approximately half of the Rossmoor community, but had been unsuccessful in obtaining cooperation from the Water Company for the remainder of the installations. Discussion ensued relative to the Verizon Hubs with Director A. Coletta stating that there were many Verizon boxes located outside of Rossmoor, which provide service to Rossmoor.

K. CLOSED SESSION – None

L. ADJOURNMENT

Motion by Director M. Nitikman, seconded by Director A. Coletta to adjourn the meeting at 11:35 p.m. Motion passed 5-0.

SUBMITTED BY:

**Henry Taboada
Consulting General Manager**