



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, October 14, 2008**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:05 P.M.**

**2. ROLL CALL: Directors Joel Rattner, Erwin Anisman, Alfred Coletta, Mark Nitikman,  
President Shawn Wilson**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS-**

**a. ORANGE COUNTY SHERIFF DEPARTMENT: LT GALLIVAN**

Lieutenant Tom Gallivan discussed the O.C. Sheriff Department 3<sup>rd</sup> Quarter Crime Statistics and Response Times for July, August and September of 2008.

During the 3<sup>rd</sup> Quarter there was an increase in general calls for service, i.e. abandoned vehicles, assist outside agencies, etc., but there was an overall decrease in calls as compared to the same quarter in 2007. A slight increase in burglaries was seen in this quarter; from 6 to 9. A slight drop occurred in larceny and thefts calls; from 15 to 10. An increase in minor assaults was reported; from 4 to 8. There was also an increase in property vandalism. Overall, the 3<sup>rd</sup> Quarter in 2007 reported 132 Part 2 crimes as opposed to 96 Part 2 crimes reported in the 3<sup>rd</sup> Quarter of 2008. Part 3 crimes, i.e. non criminal medical-aid calls; citizen assist, etc., also decreased from 20 to 25 in this quarter.

Discussion ensued relative to crime statistics. Director M. Nitikman asked for clarification between Priority 1 as opposed to Part 1 calls. Director A. Coletta requested that the Lieutenant explain the difference between an assigned and a dedicated unit.

Lt. Gallivan reported a decrease in response times for the 3<sup>rd</sup> Quarter of 2008. The Lieutenant explained that response times are measured from the minute the dispatcher picks up the phone until the unit actually arrives on scene. Discussion ensued relative to response times.

The Board inquired about recent home burglaries in Rossmoor and asked the Lieutenant to explain the discrepancy between burglary data on the crime blog and the

burglary data presented to the Board in their agenda packages. Lt. Gallivan explained that the crime blog did not reflect the most accurate information.

**Orange County Supervisor Moorlach's Deputy Chief of Staff, Rick Francis** discussed County budget cuts and their ultimate effect on the Rossmoor community. He summarized that the District's financial status did not change much from the previous year and that the District is in very good financial condition. Rick Francis stated that the fiscal news was ominous and it wasn't a matter of *if* there would be budget cuts, but *when*. He stated that layoffs were a strong possibility. Mr. Francis also referenced the Comprehensive Fiscal Analysis (CFA), and added that the data contained within the CFA would have an inevitable impact on every unincorporated area.

Director M. Nitikman asked Rick Francis if police services would be impacted by the budget cuts. Mr. Francis stated that cuts were definitely possible; indicated that the State was in worse shape than the County, which would in turn, effect the California Highway Patrol.

**b. ORANGE COUNTY FIRE AUTHORITY-Division Chief Jorge Camargo**

Division Chief Camargo was called to duty and could not be present. Motion to postpone the presentation until the November Board Meeting was approved without objection.

**B. ADDITIONS TO AGENDA – None**

**C. PUBLIC FORUM – President Wilson opened up the Public Forum.**

- Diane Rush, Dodie O'Keefe, Dell Clark, and Phil Wyels-Spoke on various issues ranging from Rossmoor Incorporation, the Orange County Sheriff's Department to Measure K and the RCSD Revenue and Expenditure Report.

The Board addressed opinions and questions raised in the public forum.

**THE PUBLIC FORUM WAS CLOSED**

**A PORTION OF ITEM H-2 WAS MOVED UP AT THIS TIME:** Cindy Jarvis, a candidate who had applied for the position of Recreation Coordinator, introduced herself to the Board. She needed to be excused prior to Item H-2.

**D. REPORTS TO THE BOARD- FINANCE COMMITTEE**

**1. AUDIT REPORT-** Mr. Teri Shea presented an overview of the 07/08 Audit Report. Discussion ensued relative to the report. He summarized that the District's financial status did not change much from the previous year and that the District is in very good financial condition. Motion by Director M. Nitikman, seconded by Director J. Rattner to receive and file the report. Motion passed 5-0.

**2. FINANCE COMMITTEE-** General Manager, Henry Taboada discussed bond maturity dates and made recommendations on how to reinvest 300K in CDs, which unlike bonds are

FDIC insured. Motion by Director E. Anisman, to adopt the General Manager's recommendation to postpone the purchase of CDs until January of 2009 when the FDIC insurance limit would increase to \$250K; in the interim the money would be left in LAIF. Motion seconded by President Shawn Wilson. Discussion ensued and Directors Rattner and Nitikman discussed the possibility of lower interest rates in January. The Motion was withdrawn.

Amended Motion by Director A. Coletta to invest the Berkshire bond for 100K, maturing in October, into a new 100K, 12-month CD at the best available, most conservative, bank at a reasonable rate; postpone an investment decision on the other two CDs (totaling 200K) which would mature in November; provide the Board with CD options with both 6-month and 12-month rate charts from various institutions to contemplate at the November 11, 2008 Board Meeting. The Motion was seconded by Director J. Rattner. Motion passed 5-0.

Motion by Director M. Nitikman to collapse the U.S. Bank savings account into the U.S. Bank checking account, maintain a maximum 100K monthly balance in the checking account to pay bills, and roll any excess money into LAIF (which will replace the U.S. Bank Savings account and provide liquidity), seconded by Director J. Rattner. Director M. Nitikman recused himself from discussion on the selection of specific banks as he performed legal work for at least two on the list. Motion passed 5-0.

Motion by Director A. Coletta to amend the Policy 3035 (dealing with the 3 month cash flow issue) as submitted by the General Manager, give first reading and have the policy come back November 11, 2008 for the final reading, seconded by Director E. Anisman. Director J. Rattner wanted all instances of "each accounts payable cycle" found in Policy 3035, replaced with "for one month plus extraordinary expenditures" (such as Rush Park and Rossmoor Wall bonds) and proposed some grammatical changes in the second sentence of 3035.37. Director A. Coletta proposed the following change to maintain consistency within the language of the policy: When referring to the District, use "RCSD" initially; thereafter use the term "District." The General Manager suggested replacing all instances of the statement "maximum of 100K" with "maximum insured amount", as that limit could be increasing as of January 2009. Motion passed 5-0.

## **E. CONSENT CALENDAR**

Director J. Rattner requested the removal of Items E-1a., E-1b., and E-2.

### **1. MINUTES:**

#### **a. Regular Meeting of September 9, 2008.**

This item was removed from the consent calendar.

#### **b. Regular Meeting of August 12, 2008.**

This item was removed from the consent calendar.

### **2. REVENUE AND EXPENDITURE REPORT-AUGUST, 2008**

This item was removed from the consent calendar.

### **3. AMENDMENT NUMBER ONE TO COUNTY SAFETY TREE TRIMMING AGREEMENT**

The report was received and filed.

#### **4. QUARTERLY VACANT SITE REPORT**

The report was received and filed.

**THE ITEMS REMOVED FROM THE CONSENT CALENDAR WERE ACTED UPON AT THIS TIME.**

##### **1 a. MINUTES: REGULAR MEETING OF SEPTEMBER 9, 2008**

Director J. Rattner wanted to state for the record that he felt his e-mailed comments should have been included. Motion by Director M. Nitikman, seconded by Director E. Anisman to receive and file. Motion passed 4-1, with Director J. Rattner voting No.

##### **1 b. MINUTES: REGULAR MEETING OF AUGUST 12, 2008**

Director J. Rattner wanted to state for the record that he felt his e-mailed comments should have been included. Motion by Director M. Nitikman, seconded by Director E. Anisman to receive and file. Motion passed 4-1, with Director J. Rattner voting No.

**THE BOARD ADJOURNED AT 9:45 P.M. FOR A BRIEF RECESS & RECONVENED AT 9:55 P.M.**

#### **2. AUGUST REVENUE AND EXPENDITURE REPORT**

Director J. Rattner had questions and suggestions relative to removal of the line item labeled "Contingency/Reserves". Director E. Anisman stated that he would like to improve the report's readability. Director A. Coletta had questions relative to the footnotes on Item 1 and insurance premiums. Accountant Bookkeeper, Kathleen Bell addressed the Board's questions. The General Manager stated that the Signature Wall was insured as an asset to the District. Motion by Director E. Anisman, seconded by Director A. Coletta to receive and file the report. Motion passed 5-0.

#### **F. PUBLIC HEARING-None**

**REGULAR CALENDAR ITEM H-1 WAS TAKEN OUT OF ORDER AND MOVED UP AT THIS TIME .**

#### **H. REGULAR CALENDAR**

##### **1. OPTIONS FOR RECONFIGURATION OF AUDITORIUM FOR BOARD MEETINGS.**

Motion by Director M. Nitikman, seconded by Director J. Rattner to have architect Rick Conklin submit additional configurations to be brought back to the Board for consideration at their November meeting. Motion passed 4-1, with Director E. Anisman voting No.

**REGULAR CALENDAR ITEM H-6 WAS TAKEN OUT OF ORDER AND MOVED UP AT THIS TIME .**

## **6. PURCHASE OF HYDROPOINTE SMART TIMERS FOR ROSSMOOR AND RUSH PARK.**

Valleycrest Manager, Jay Gray presented his Hydropointe Smart Timer solution to the Board, stating that due to the drought, the State of California will be mandating irrigation smart timers in the near future. Mr. Gray explained in some detail, how the timers worked and answered questions posed by the Board. Motion by Director E. Anisman, seconded by Director M. Nitikman to purchase the six Hydropointe Smart Timers for a total of \$15,280 and contract with Valleycrest to maintain them at no additional cost. Motion passed 5-0.

## **THE BOARD RETURNED TO ITS REGULAR AGENDA**

### **G. RESOLUTIONS**

#### **1. RESOLUTION No. 08-10-14-01 OPPOSING INCLUSION OF ROSSMOOR IN THE SPHERE OF INFLUENCE OF LOS ALAMITOS.**

The Board had discussion relative to the fate of the Rossmoor Village property in the event incorporation did not come to pass. The General Manager reviewed his notes on the meeting he had with Backstory journalist, John Underwood. Resident Dorothy Fitzgerald requested she be permitted to read the General Manager's meeting notes aloud. The Board approved her request without objection.

Motion by Director M. Nitikman, seconded by President Wilson to adopt the resolution by roll call vote with some minor grammatical changes, Resolution No. 08-10-14-01. Motion passed by roll call vote 5-0.

### **H. REGULAR CALENDAR**

#### **2. HIRING RECOMMENDATION FOR RECREATION COORDINATOR.**

Motion by Director A. Coletta to adopt the General Manager's recommendation to hire Ms. Cindy Jarvis at the rate of \$20.00 per hour/40 hrs. per week, seconded by President S. Wilson. Discussion ensued. Director M. Nitikman felt that while Ms. Jarvis was very qualified, she was more than the RCSD needed. Director E. Anisman suggested filling the position with a temporary employee until after the recreation survey results had been analyzed and the community's wishes had been determined. Director J. Rattner suggested a 90-Day Trial period. Amended motion by Director A. Coletta to hire a replacement for exiting Recreation Coordinator, Sean Isaacson under his current schedule and salary terms, seconded by Director E. Anisman. Motion passed 4-1, with President S. Wilson voting No.

#### **3. PURCHASE OF CEMENT TRASH CONTAINERS FOR ROSSMOOR PARK**

Motion by Director J. Rattner, seconded by Director M. Nitikman to authorize the General Manager to purchase the twelve cement trash containers from Quick-Crete for \$6,540. Motion passed 5-0.

**4. AGREEMENT TO PROVIDE TENNIS INSTRUCTION AT ROSSMOOR PARK  
- MIKE MOOREWOOD**

Mr. Mike Moorewood was absent due to a family emergency. Motion by Director A. Coletta, seconded by Director J. Rattner to authorize the General Manager to execute the agreement with Mr. Mike Moorewood to provide tennis instruction at Rossmoor Park. Motion passed 4-1, with Director E. Anisman voting No.

**5. POSSIBLE GRANT OPPORTUNITY FOR DEVELOPMENT OF FIELD 1 AT  
RUSH PARK FOR SOFTBALL PLAY**

The General Manager stated that he had been notified by the Office of Supervisor John Moorlach of a grant opportunity in the amount of \$30K; sufficient to develop Field 1 at Rush Park for softball play. Motion by Director M. Nitikman, seconded by Director A. Coletta to authorize the General Manager to secure a grant opportunity with the County of Orange for the development of Field 1 at Rush Park for junior softball play. Motion passed 3-2, with Directors E. Anisman and M. Nitikman voting No.

**I. GENERAL MANAGER ITEMS-None**

**J. BOARD MEMBER ITEMS**

Director J. Rattner remarked that handouts and mailings regarding the payment for the Signature Wall and Rush Park are in error.

Director A. Coletta requested a list of those residents who have willfully refused plantings of a parkway tree, complete with names and addresses, to be submitted at the November Board Meeting.

Director M. Nitikman requested the status of the Tree Program in light of C.J. Crockett's upcoming resignation. He also requested a vision of options for her replacement.

President S. Wilson requested that the watering of trees/saplings be monitored more closely.

**L. ADJOURNMENT**

Motion by Director E. Anisman, seconded by Director J. Rattner to adjourn the meeting at 12:26 a.m. Motion passed 5-0.

**SUBMITTED BY:**

**Henry Taboada  
Consulting General Manager**