



APPROVED
by RCSD Board August 11, 2009

**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, July 14, 2009

A. ORGANIZATION

1. CALL TO ORDER: 7:06 P.M.

**2. ROLL CALL: Directors Joel Rattner, Shannon Hough, Ron Casey, Jeffrey Rips,
President Alfred Coletta**

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS

a. Division One Administrative Captain Dave Stephan, Orange County Fire Authority addressed community concerns regarding Fire/Paramedic Services During Construction of the West County Connector Project.

b. Sergeant Jim Carroll, Orange County Sheriff Department discussed the recent wave of car burglaries in Rossmoor.

B. ADDITIONS TO AGENDA – None

C. PUBLIC FORUM -None

Erwin Anisman suggested that the District begin charging applicants to formally reserve outdoor space in the park for functions such as picnics and birthday parties. Mr. Anisman stated that doing so would provide the District with additional revenue.

D. REPORTS TO THE BOARD-None

**1. BUDGET COMMITTEE REPORT RE: PROPOSED FY 2009-2010 FINAL
BUDGET**

The General Manager reported to the Board on the recent meeting of the Budget Committee. The report was received and filed.

E. CONSENT CALENDAR

Director J. Rattner requested Items E-2 and E-3 be pulled from the Consent Calendar.

1. MINUTES:

a. Regular Meeting of June 9, 2009.

Motion by Director J. Rattner, seconded by Director R. Casey to approve the minutes.
Motion passed 5-0.

THE ITEMS PULLED FROM THE CONSENT CALENDAR WERE ACTED UPON AT THIS TIME

2. MAY 2009 REVENUE AND EXPENDITURE REPORT

Director J. Rattner had questions relative to changes in the Rush Park expenditure data located on page 13 of the report. RCSD Accountant/Bookkeeper, Kathleen Bell stated that she would e-mail him the requested information.

3. RESPONSE TO INVITATION FROM CALTRANS RE: PARTICIPATING AGENCY FOR ENVIRONMENTAL REVIEW PROCESS OF THE I-405 IMPROVEMENT PROJECT

Director J. Rattner had comments relative to the letter attachment contained within the item and had questions relative to environmental impact related committee meetings the General Manager may have to attend with Mr. Russ Lightcap.

Motion by Director J. Rattner, seconded by Director S. Hough to approve Items E-2 and E-3 on the Consent Calendar. Motion passed 5-0.

F. PUBLIC HEARING

1. PUBLIC HEARING FY 2009-2010 FINAL BUDGET

President A. Coletta opened the public hearing. No public testimony was forthcoming. The public hearing was closed. Discussion ensued relative to the final budget document.

The General Manager reported that the Budget Committee met again in June to review the changes to the proposed budget and to discuss budget impacts from the State and County. After discussion the Committee voted 2-0 to recommend approval of the Proposed Final Budget by the Board. The Budget Committee report recommending the adoption of the FY 2009-2010 Final Budget was received and filed.

G. RESOLUTIONS

1. RESOLUTION 09-07-14-01

Recommendation to approve Resolution No. 09-07-14-01 by reading the title only and waiving further reading as follows:

RESOLUTION NO. 09-07-14-01 ESTABLISHING THE ANNUAL BUDGET REVENUE AND EXPENDITURE TOTALS AMOUNT FOR FISCAL YEAR 2009-2010 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT

Discussion ensued relative to the word revenue appearing in the title. Director J. Rattner made a motion to reword the title. The motion died for lack of a second.

Motion by S. Hough, seconded by J. Rips to approve Resolution 09-07-14-01 as submitted. The resolution was approved 4-1, with Director J. Rattner voting, No.

2. RESOLUTION 09-07-14-02

Recommendation to approve Resolution No. 09-07-14-02 by reading the title only and waiving further reading as follows:

RESOLUTION NO. 09-07-14-02: A RESOLUTION OF THE GOVERNING BODY OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS.

Motion by Director S. Hough, seconded by Director R. Casey to approve Resolution 09-07-14-02 as submitted, with the completion of the ballot of nominees with votes cast by the Board. The resolution was approved 5-0.

ITEM H-4, CANCELLATION OF THE AUGUST MEETING OF THE BOARD OF DIRECTORS, WAS PULLED FROM THE REGULAR CALENDAR AT THIS TIME

H. REGULAR CALENDAR

1. REQUISITION NO. 5 FOR DISBURSEMENT OF PROJECT COSTS

Motion by Director J. Rips, seconded by Director J. Rattner, to authorize the General Manager to submit Requisition Number 5 (five) to U.S. Bank in order to secure reimbursement from the Improvement Fund for costs expended for improvements to Rush Park. Motion passed 5-0.

2. SOLICITATION OF BIDS FOR REROOFING THE RUSH PARK AUDITORIUM.

Motion by Director R. Casey, seconded by Director S. Hough, to authorize the General Manager to solicit bids for reroofing of the Rush Park Auditorium. Discussion ensued relative to exploring more comprehensive repair options in order to increase the lifespan of the existing roof.

Amended Motion by Director J. Rips, seconded by President A. Coletta to authorize the General Manager to solicit two separate bids, one for the flat portion of the Rush Park Auditorium roof and another for both the flat and pitched areas of the roof. Motion passed 5-0.

3. PROPOSED ROSSMOOR PARK CAPITAL PROJECT-COMMUNITY CENTER

Rick Conklin of the Conklin Group answered questions from the Board relative to project material choices and aesthetics. He also reported on health code requirements for the kitchen and restroom ADA standards.

Motion by Director S. Hough, seconded by Director J. Rattner to approve the engagement of the Conklin Group to develop plans and specifications, and oversight for the proposed project; include ancillary parkway lighting at Rossmoor Park in the bid; authorize the General Manager to proceed with obtaining the required permits and other approvals, and advertise the project for public bidding. Motion passed 5-0.

5. AMENDMENT OF POLICY NO. 6010 REQUESTS FOR USE OF DISTRICT PARKS AND FACILITIES AND POLICY NO. 6060 FACILITIES-ALCOHOL USE MONTECITO CENTER

General Manager recommendation to give first reading, waive second reading and adopt revisions of Board Policy No. 6060 to conform to changes to the Fee Schedule, as approved by the Board, and other operational changes. The General Manager also recommended a minor change to Policy No. 6010 regarding the requirement for District indemnification; Said revisions were reviewed by District Counsel. Discussion ensued relative to District facility alcohol use.

Policy 6060: Motion by Director R. Casey seconded by Director J. Rattner to give first reading, waive second reading and adopt the revisions of Board Policy No. 6060 to conform to changes to the Fee Schedule, as approved by the Board, and other operational changes. Motion passed 5-0.

Policy 6010: Motion by Director J. Rips, seconded by Director J. Rattner to adopt the recommended minor change to Policy No. 6010 regarding the requirement for District indemnification, include a minor grammatical change requested by Director R. Casey, and a language modification to the second paragraph, first line of 6010.50 suggested by Director J. Rattner. Motion passed 5-0.

I. GENERAL MANAGER ITEMS

The General Manager reported that he was tracking the State Budget crisis daily, paying particular attention to Proposition 1A and possible appropriation of vehicle license fees. He stated that some form of local government funds would eventually be affected.

J. BOARD MEMBER ITEMS

President A. Coletta stated his desire for an increase in the usage of E-Mail Blasts in order to disseminate important emergency information as well as for event advertising purposes. In order to facilitate this process he suggested obtaining a more comprehensive e-mail database from the Rossmoor Homeowners Association and if they could not be of assistance, it would be prudent to hire a consultant for this task.

President A. Coletta had additional questions relative to the status of the Tree Ad Hoc Committee Meeting. The General Manager stated that he was awaiting a confirmation from the Rossmoor/Los Alamitos Sewer District.

Director Shannon Hough asked to have the topic of District facility alcohol use placed on the August agenda. Director S. Hough also thanked RCSD Recreation Coordinator Emily James for her hard work during this year's Fourth of July event which was held at the Los Alamitos Joint Forces Training Base.

Director Jeffrey Rips stated that he would like to see the matter of outdoor park space reservations, brought up earlier that evening by Erwin Anisman, researched further. Director Rips complimented RCSD staff on their recent use of E-Mail Blasts to advertise for events; he felt the method was very effective and wanted to see more of it.

Director J. Rattner had comments relative to the posting of committee meetings. The General Manager stated that all committee meeting were indeed posted at all three RCSD facility location bulletin boards.

Director J. Rattner also had questions relative to project costs for the self-locking door mechanism installation recently completed at Rossmoor Park. Director J. Rattner inquired as to why the project had not been brought before the Board. The General Manager stated that there were two separate projects and each project was under \$5,000, therefore Board approval was not required.

K. CLOSED SESSION-None

L. ADJOURNMENT

Motion by Director J. Rattner, seconded by President A. Coletta to adjourn the regular meeting at 9:15 p.m. Motion passed 5-0.

SUBMITTED BY:

**Henry Taboada
Consulting General Manager**