



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, September 8, 2009

A. ORGANIZATION

1. CALL TO ORDER: 7:04 P.M.

**2. ROLL CALL: Directors Joel Rattner, Shannon Hough, Ron Casey, Jeffrey Rips
President Alfred Coletta**

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS

a. Ms. Rochelle Carpenter, County of Orange Automated Waste Collection Department, addressed the Board on matters relative to the upcoming automation of trash service in Rossmoor. Discussion ensued relative to rate changes. Ms. Carpenter stated that the first year rates would actually go down, the 2nd year they would be adjusted by the Gate dumping fee and by the 3rd year residents would see adjustments by both the Gate fee and Consumer Price Index (CPI).

Mr. Dean Ruffridge, CR&R Senior Vice President Solid Waste answered questions relative to trash bin size, selection, service levels and operations. Mr. Ruffridge stated that automation saved money, reduced injuries, worker's compensation claims, and reduced the carbon footprint in accordance with Assembly Bill AB-32.

President A. Coletta requested that CR&R return for the October 13th meeting and give another presentation to the community during the Public Hearing scheduled regarding this issue. Ms. Carpenter agreed to attend. President A. Coletta requested public hearing notifications be placed in the newsletter and on the website.

b. Lt. Tom Gallivan, O.C. Sheriff Department reported to the Board on the Quarterly Crime Statistics for Rossmoor. Discussion ensued relative to response times; Lt. Gallivan stated that this quarter Rossmoor had seen a major increase in larceny and theft, specifically vehicle burglaries. Lieutenant Gallivan provided suggestions on decreasing these crimes of opportunity by locking vehicles and keeping valuables out of sight. He also stated that the Sheriff's Department had added bike patrols, saturation patrols and

bait cars to combat the problem. Finally, he encouraged residents to report any suspicious activity, however minor it may seem.

B. ADDITIONS TO AGENDA – None

C. PUBLIC FORUM

Rossmoor Traffic Committee Chair, Ralph Vartebedian reported to the Board regarding two upcoming traffic issues. First, he discussed the City of Seal Beach Redesign Project to double the left turn lane pocket in the northbound Seal Beach Blvd. at St. Cloud area, which he anticipates would likely result in severe gridlock and stranded traffic on Seal Beach Blvd.

Mr. Vartebedian detailed his ongoing traffic mitigation efforts, galvanized by two separate instances of juvenile pedestrians being struck by vehicles, to install a STOP sign at the Foster/Hedwig at Kerth area at Rossmoor Park. He explained that due to the combination of cars speeding around a blind curve flanked by parked cars, heavy traffic, and large populations of children at that location, the traffic committee requested the County conduct a speed study. The County conducted the speed study during weekend low traffic hours, resulting in their conclusion that a STOP sign was unjustified. Mr. Vartebedian stated that he intended to pursue a request for a new speed study conducted under more realistic conditions.

President Coletta requested that Director J. Rattner give a brief presentation at the October 13, 2009 Board Meeting regarding information gathered from his attendance at the upcoming October 1, 2009 OCTA/Cal Trans Scoping meeting to be held at the Rush Park Auditorium, and would discuss the I-405 Improvement Project and the environmental review process. President Coletta also requested that Ralph Vartebedian return within 60 days and brief the Board on the most recent County report.

D. REPORTS TO THE BOARD

1. STREET SWEEPING

The General Manager reported that he had received numerous complaints from residents regarding repeat violators of the no street parking prohibition during street sweeping; inhibiting the street sweeper from doing its job effectively. The General Manager further stated that due to the low dollar amount of the fine (\$14.00) and lack of enforcement, residents were not motivated to comply.

President A. Coletta requested that the General Manager, work collaboratively with Lt. Tom Gallivan and an RCSD Board Member and report back to the Board within 60 days with data collected relative to street sweeping parking citation enforcement and possible mitigation solutions. Director Hough volunteered to take on this task.

E. CONSENT CALENDAR

Director J. Rattner requested Items E-2, E-3 and E-4 pulled from the Consent Calendar.

1. MINUTES:

a. Regular Meeting of July 14, 2009.

The minutes were approved as submitted.

THE ITEMS PULLED FROM THE CONSENT CALENDAR WERE ACTED UPON AT THIS TIME

2. JULY 2009 REVENUE AND EXPENDITURE REPORT

Director J. Rattner had questions relative to the absence of The Conklin Group numbers. The General Manager stated that the numbers were not in this report, but would appear in the next one. Director J. Rattner has questions relative to page 5, Travel and Meetings section. The report was received and filed.

3. INVESTMENT/BANK BALANCES REPORT AS OF AUGUST 31, 2009

Director J. Rattner asked why there was such a large balance residing in LAIF at 1% interest and suggested looking into alternative investments which yielded higher returns. He also requested scheduling an Investment Committee meeting to explore alternative investment solutions. The General Manager stated that the current portfolio was adequately diversified and balanced a rate of return with liquidity and safety.

Director J. Rips and Director S. Hough concurred with Director J. Rattner. The General Manager agreed to schedule the Investment Committee meeting as well as an Audit Committee Meeting. The report was received and filed.

4. REQUEST FOR STAFF TRAINING-FINANCE

Director J. Rattner had questions relative to the necessity of the item being placed on the agenda as it was his understanding that funds were already allocated under Travel and Meetings and thought Board approval was unnecessary. The General Manager stated that it was his understanding that approval was necessary and he was going by precedence. The request was unanimously approved.

Motion by Director J. Rattner, seconded by Director S. Hough to approve remaining items E-2, E-3, and E-4 on the Consent Calendar. Motion passed 5-0.

F. PUBLIC HEARING-None

G. RESOLUTIONS-None

H. REGULAR CALENDAR

1. REROOFING OF THE RUSH PARK AUDITORIUM-AWARD OF CONTRACT TO LOWEST RESPONSIBLE BIDDER

The General Manager stated that after re-advertising the bid, seven bids had been obtained, and over \$8,000 had been saved by rejecting the previous bids. Discussion ensued relative to solar panel readiness.

Motion by Director J. Rips, seconded by Director R. Casey, to authorize the General Manager to award a contract to So Cal Bonded Co. as the lowest responsible bidder. Motion passed 5-0.

2. FIRST READING OF AMENDMENTS TO POLICY NO. 1010 ADOPTION AND AMENDMENT OF POLICIES

Recommendation to give first reading of amendments to policy no.1010 Adoption and Amendment of Policies.

Dr. Charles Woodfin addressed the Board regarding past policy reading practices and stated that waiving of the second reading was only acceptable in an emergency. President A. Coletta expressed his desire to reach a satisfactory compromise for identifying which instances warranted the waiving of a second reading. Discussion ensued relative to said compromise.

Motion by President A. Coletta, seconded by Director J. Rips, to adopt the General Manager's recommendation. Motion failed 3-2, with President A. Coletta, Director J. Rattner and Director S. Hough, voting No.

Motion by President A. Coletta, seconded by Director J. Rips, to adopt the General Manager's recommendation with the language revision to 1010.30 which adds the following at the end of the first sentence: "for emergencies and/or where important District business would be impeded by a second reading". Motion passed 4-1, with Director R. Casey voting No.

3. SECOND READING OF PROPOSED POLICY NO. 2025 AUTHORIZED LEAVE

The General Manager recommended the Board give second reading to proposed policy No. 2025 Authorized Leave. Discussion ensued relative to section 2025.60.

Motion by Director J. Rips, seconded by Director S. Hough, to adopt the General Manager's recommendation. Discussion ensued further.

Amended Motion by Director J. Rips, seconded by Director R. Casey, to make the language changes discussed: Incorporate 2025.60 Holiday Leave into 2025.10 General Manager

Approval; move 2025.60 Holiday Leave under 2025.10 and renumber it as 2025.15. Finally renumber 2025.70 Leave of Absence to 2025.60. Motion passed 5-0.

4. DISTRICT ALCOHOL POLICY

At the August 11, 2009 meeting of the Board the Board unanimously agreed to table this item until the September Board Meeting when all five Directors could be present to discuss the current alcohol policy and consider whether or not to eliminate the current alcohol policy and option for consumption of alcohol (beer and wine) at Montecito Center.

Director S. Hough stated that she was opposed to the current alcohol policy due to possible liability issues which could arise. President A. Coletta stated that he was open to the option of an independent contractor, but was uncomfortable with the current policy. Director J. Rattner stated that since he didn't have strong feeling one way or the other, however he didn't see a cost benefit to retaining the policy since there were so few requests from the community for alcohol permits.

Motion by Director S. Hough, seconded by Director R. Casey, to eliminate the consumption of alcohol at Montecito Center. Motion passed 5-0.

THE BOARD TOOK A BRIEF RECESS AT 9:30 P.M. AND RECONVENED AT 9:40 P.M.

5. RESERVING OF PARK SPACES

The General Manager reported to the Board on possible options for reserving outdoor park space at Rush and Rossmoor Parks. Discussion ensued relative to the implementation of resident versus non resident rates and the practicality of large groups receiving no cost User Permits to Gather.

Motion by Director J. Rips, seconded by Director S. Hough to Authorize the General Manager to reserve park space for picnics or other public gatherings by amending Policy No. 6011 & Policy No. 6015. Motion passed 5-0.

Motion by Director J. Rips, seconded by Director J. Rattner to only allow residents the option of a six month advanced facility reservation and limit non residents to a maximum of three months in advance (in the same manner the tennis courts are currently reserved). Motion passed 5-0.

Motion by Director J. Rips, seconded by Director S. Hough to require groups of 50 or more people to secure a paid reservation in addition to a User Permit for the use of outdoor park space. Motion passed 5-0.

The General Manager agreed to bring the revised policies and fee schedule back to the Board at their October meeting.

6. REMODELING OF ROSSMOOR PARK COMMUNITY CENTER-SOLICIT BIDS

Authorize the General Manager to solicit bids for remodeling of the Rossmoor Park Community Center. Discussion ensued relative to Health Department requirements and plan checks.

Motion by Director J. Rips, seconded by Director S. Hough to authorize the General Manager to solicit bids for remodeling of the Rossmoor Park Community Center. Motion passed 5-0.

7. SECOND READING OF PROPOSED AMENDMENTS OF POLICY NO. 2000 GENERAL MANAGER AUTHORITY AND RESPONSIBILITIES

The General Manager recommended the Board give second reading and adopt the proposed revisions of Board Policy No 2000 to better organize and more accurately depict the range of duties for the position. Discussion ensued relative to policy grammar, structure and the removal of section 2000.160 Evaluation of the General Manager, since similar language appeared in another policy and evaluating the General Manager was actually the responsibility of the Board of Directors.

It was the unanimous decision of the Board to have the General Manager make the various corrections suggested by the Board and bring the policy back for a third reading at a future meeting.

8. HTGroup AGREEMENT AMENDMENT

President A. Coletta reported on the Closed Session held at last month's regular Board Meeting wherein the RCSD Board unanimously agreed to renew the agreement with HTGroup for an additional year and for an increase of \$4.50 more per hour.

Motion by Director S. Hough, seconded by Director J. Rips to approve the amendments to the HTGroup Agreement as of August 11, 2009 during the Closed Session held during last month's regular Board Meeting. Motion passed 5-0.

9. GENERAL COUNSEL ATTENDANCE AT BOARD MEETINGS

The General Manager was requested to research the option of having General Counsel present at Board Meetings. He presented his findings from numerous Districts he had surveyed as well as the resume of Best, Best & Krieger's Mr. Matthew Richardson. Discussion ensued relative to the need and cost effectiveness of having Counsel present at every Board Meeting as opposed to on an as-needed basis.

Motion by Director J. Rips, seconded by Director S. Hough to have District Counsel present at Board Meetings for a 3-month trial period. Discussion ensued. Motion failed 5-0.

I. GENERAL MANAGER ITEMS-None

J. BOARD MEMBER ITEMS

President A. Coletta requested that the General Manager have the agenda completed earlier, preferably on Wednesdays, rather than Fridays, so the Board could have a little more time to review the items prior to the meeting.

President A. Coletta also requested adding contact information to the newsletter and website for traffic-related issues such as the Seal Beach left turn lane redesign and STOP sign installation on Foster Road at Kerth by Rossmoor Park. He stated that repetition would encourage the community to get involved and affect positive change.

Director Shannon Hough requested that staff obtain the appropriate CSDA form so that she could volunteer for one of their committees. She also requested that the street sweeping citation issue be pursued to a resolution and volunteered to work with the General Manager and the O. C. Sheriff's Department toward said goal.

Director J. Rattner stated that he would be attending the October 1, 2009 OCTA/Cal Trans Scoping meeting regarding the I-405 Improvement Project and the environmental review process. At the request of President Coletta he would give a brief presentation on the topic at the October 13, Board meeting.

He also requested that the General Manager bring Policy 2000 back for a third reading with the changes suggested by the Board. The General Manager agreed.

Director Ron Casey stated he would like to see more Highway Patrol Radar Monitors used in Rossmoor as a tool to slow down traffic; he believes the monitors are very effective. The General Manager stated Rossmoor did not have latent powers however, he agreed to research the matter in partnership with the Rossmoor Homeowner's Association.

Director Jeffrey Rips requested that from now on, the annual General Manager Evaluation be performed prior the Budget; preferably during the time of the Budget Committee meeting. The General Manager agreed.

K. CLOSED SESSION-None

L. ADJOURNMENT

Motion by President A. Coletta seconded by Director J. Rips to adjourn the regular meeting at 11:30 p.m. Motion passed 5-0.

SUBMITTED BY:

Henry Taboada
Consulting General Manager