



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, November 10, 2009

A. ORGANIZATION

1. CALL TO ORDER: 7:03P.M.

**2. ROLL CALL: Directors Joel Rattner, Shannon Hough, Ron Casey, Jeffrey Rips
President Alfred Coletta**

3. PLEDGE OF ALLEGIANCE

**DUE TO CONSIDERABLE COMMUNITY INTEREST, PRESIDENT A. COLETTA MOVED
ITEM F-1, PUBLIC HEARING UP IN THE AGENDA AT THIS TIME**

F. PUBLIC HEARING

**1. AUTOMATED TRASH COLLECTION PROPOSALS-ORANGE COUNTY
AUTOMATED WASTE COLLECTION DEPARTMENT**

The General Manager reported on the findings of the Refuse Ad Hoc Committee. He stated that he hoped to influence the outcome to some degree by speaking directly with the County.

President A. Coletta asked to hear from the Board members on the Ad Hoc Committee at this time.

Director J. Rattner reported that he felt the Board should advise Orange County Waste Department of a portion of the community's desire for continued manual pickup, urge CR&R to conduct a survey, give residents a choice of manual versus automated and a choice of container size. He stated that Rossmoor residents disliked change and if the County provided residents with some time to make the transition, they would be more receptive to the idea of automation.

Director J. Rips stated that the General Manager and Director Rattner had adequately summed up the issues discussed. The committee wanted to convey flexibility, options and choice for the community.

Director R. Casey stated that now was the time for Rossmoor to express all of their needs and desires to the County. He also stated that he felt automation was imminent and would be eventually embraced by the entire community.

Director S. Hough stated she would like the RCSD to draft a letter stating Rossmoor's preferences and hand-deliver it to Orange County Supervisor, John Moorlach.

President A. Coletta opened the floor to the public at this time. Members of the public expressed an array of viewpoints both for and against automated refuse collection.

President A. Coletta invited CR&R Representative Dean Ruffridge to address the topic of site separation and where it took place. Mr. Ruffridge reiterated his willingness to cooperate with the Rossmoor community and mentioned the AQMD clean air mandates impacting his business. Discussion ensued relative to clean air vehicle costs and the difference between low sulphur diesel versus natural gas vehicles.

After allowing some additional public comments, President A. Coletta closed the Public Hearing.

Motion by Director S. Hough, that RCSD should send a letter stating Rossmoor community preferences to Supervisor Moorlach. Director J. Rattner seconded with an amendment that the letter be directed to the Orange County Waste Department and CR&R as well. The Motion was unanimously approved.

THE BOARD RETURNED TO ITS REGULAR AGENDA AT THIS TIME

4. PRESENTATIONS:

- a. Lt. Tom Gallivan, O.C. Sheriffs Department re: Third Quarter Crime Statistics.

Lt. Tom Gallivan reported to the Board on Third Quarter Crime Statistics for 2009. He stated that Rossmoor was considered a safe community with very minor crimes, however residents should always be aware of suspicious activity and avoid being victims of crimes of opportunity.

Discussion ensued relative to the paradox between the recent increase in street sweeping parking citations despite the loss of the parking enforcement officer. Director J. Rips requested that the Sheriff's Department work with the local schools to prevent teachers from being cited on street sweeping days due to a shortage of onsite parking. Director S. Hough expressed concerns about speeding around schools. Lt. Gallivan agreed to work with the schools to resolve these issues and stated that at next month's meeting he would be showing a Powerpoint presentation to the Board regarding a proposed increase to the parking citation bail schedule.

B. ADDITIONS TO AGENDA – None

C. PUBLIC FORUM-None

Director S. Hough asked that all of the veterans in the room stand and be recognized. Applause ensued. Director S. Hough then requested that a moment of silence be observed in honor of Veterans Day and the recent tragedy at Fort Hood, Texas. A moment of silence was observed.

D. REPORTS TO THE BOARD

1. AUDIT COMMITTEE REPORT

The General Manager briefed the Board on the highlights of the recent Audit Committee meeting and discussed the uses of Rush Park Bond excess reserve funds for possible early retirement of bonds.

District Auditors, Terry Shea and Brad Welebir from Rogers, Anderson, Malody and Scott (RAMS) presented a brief overview of the annual Audit Report and Management Letter to the Board and stated that the District had a clean audit this year. Motion by Director J. Rips, seconded by President A. Coletta to receive and file the Audit Committee Report and Annual Audit Report and Management Letter with the date change from 1994 to 1993. Motion passed 5-0.

Motion by Director J. Rattner to direct the General Manager to take appropriate action to redeem Rush Park bonds with funds in excess of the reserve, seconded by Director S. Hough. Motion passed 5-0.

E. CONSENT CALENDAR

Director J. Rattner requested Items E-1, E-2, E-3, and E-4 be removed from the Consent Calendar for discussion. Item E-5, Recreation Report was approved as submitted.

ITEMS PULLED FROM THE CONSENT CALENDAR WERE ACTED UPON AT THIS TIME

1. MINUTES:

a. Regular Meeting of October 13, 2009.

Director J. Rattner requested that changes he had e-mailed the day of the meeting be incorporated into the Minutes. It was the consensus of the Board to allow Director Rattner's additional language relative to the OCTA presentation, however, the Board felt that listing the names and comments of each individual speaker in Public Hearing section was unnecessary and contrary to the Board's policy of Action Minutes. Discussion ensued relative to the possibility of requiring speaker cards for public hearings. The Minutes were adopted as amended.

2. SEPTEMBER 2009 REVENUE AND EXPENDITURE REPORT

Director J. Rattner had questions relative to footnotes and the Special Improvement Fund. The General Manager stated that some of the reserve funds were used to pay for Rush Park Improvements. He referred Director J. Rattner to page 7 of the Audit Report. The report was received and filed.

3. QUARTERLY STATUS REPORT

Director J. Rattner had questions relative to statements contained within the report. Director Rips requested that Director Rattner's comments be reserved for the Board Member Items section of the agenda. The report was received and filed.

4. QUARTERLY TREE REPORT

The General Manager stated that RCSD Tree Consultant, Randy Reynolds would be giving a report next month. The report was received and filed.

The remainder of the Consent Calendar was unanimously approved.

G. RESOLUTIONS

1. RESOLUTION NO. 09-11-10-01 REJECTION OF GOVERNMENT CLAIM-DALY

As recommended by the District's insurance carrier, SDRMA, the Board approved Resolution 09-11-10-01 Rejection of Government Claim-Daly, by Roll Call Vote, 4-1, by reading the title only and waiving further reading. Director J. Rattner abstained.

H. REGULAR CALENDAR

1. PROPOSED POLICY NO. 2180 DISTRICT ILLNESS & ACCIDENT PREVENTION PROGRAM

Discussion ensued relative to the proposed policy being procedural and operational in nature. Director J. Rips stated that he felt this was a procedural matter and should not be brought before the Board of Directors. Motion by Director J. Rips, seconded by Director S. Hough to treat the contents of Policy No. 2180 as a procedural matter to be handled between the General Manager and Staff. Motion passed 5-0.

2. PROPOSED POLICY NO. 2195 INTERNET, E-MAIL, ELECTRONIC COMMUNICATIONS, ETHICS, USAGE & SECURITY

Discussion ensued as to whether this was also a procedural matter. Director J. Rattner felt that a policy statement should be adopted. Director S. Hough asked the General Manager if the office had experienced a lot of computer viruses. The General Manager responded that there had been a rash of computer viruses lately, resulting in the rebuilding of one computer and total replacement of another. Motion by Director J. Rips, seconded by Director S. Hough to treat the contents of Policy No. 2195 as a procedural matter to be handled

between the General Manager and Staff. Motion passed 4-1, with Director J. Rattner voting No.

3. PROPOSED AGREEMENT WITH UTILITY COST MANAGEMENT (UMC) FOR ELECTRIC UTILITY AUDIT

The General Manager reported that the California Special District's Association (CSDA) has designated UMC as an "endorsed affiliate" which means that the company has been selected through a competitive process to be recommended to provide a service to Special Districts. He requested direction regarding the proposal from UMC. Motion by Director R. Casey, seconded by Director J. Rips to enter into an agreement with Utility Cost Management (UMC) to audit the District's electric utility bills in order to determine whether the current billing is accurate. Motion passed 5-0.

4. REQUEST BY THE RHA FOR CO-SPONSORSHIP OF THE FAMILY FUN DAYS PICNIC AND FESTIVAL, A \$2,000 CONTRIBUTION FOR THE EVENT AND FOR A MASTER ANNUAL SCHEDULE OF RHA EVENTS AND FACILITIES AT NO COST

RHA President Milt Houghton addressed the Board regarding the RHA's request for co-sponsorship for the Family Fun Days Picnic and Festival, and a \$2,000 contribution for the event. Milt Houghton stated that although the picnic event had been scaled back to one day and would be without carnival rides this year, their costs were increasing due to more widespread distribution of the RHA newsletter (which used to be exclusive to RHA members). He also requested that the RHA be allowed to rent all District facilities free of charge and that the RHA be exempt from the reservation process and be given dedicated wall space to post signs for community events; specifically the Neighborhood Watch, Disaster Preparedness and Paper Drive.

President A. Coletta stated that he was not convinced that the RHA needed the RCSD as co-sponsors for their picnic this year, as it had been scaled down considerably. He recommended that the RHA run their event without co-sponsorship. President Coletta opined that granting facility rentals free of charge exclusively to the RHA but not to other community groups blurred the lines and created an undue burden on RCSD staff. Director J. Rips and Director S. Hough concurred.

Director J. Rips suggested that an Ad Hoc Committee be formed to discuss future expectations and relations between the District and the RHA and draft a Memorandum of Understanding. The General Manager volunteered to serve on the committee with Director Rips. RHA President Milt Houghton agreed to participate in the committee along with another RHA representative.

It was the consensus of the Board that the District would provide the dedicated wall space for the RHA as requested and that an Ad Hoc Committee be formed to discuss the future relations between the District and the RHA.

I. GENERAL MANAGER ITEMS

The General Manager reported that he and staff had completed the Final Budget document and that each Board member had received a copy for their reference.

J. BOARD MEMBER ITEMS

Director J. Rattner reported on his and the General Manager's recent attendance at the ISDOC Quarterly Meeting. He informed the Board of the annual dues increase from \$50 to \$200 annually, which the ISDOC Board approved 15-2.

Director J. Rattner questioned why the lights appearing onsite at Rossmoor Park were not in the blueprints. The General Manager stated that the electrician was in the process of submitting a proposal.

Director R. Casey commended the General Manager and District Accountant on their financial wisdom relative to the restructuring of the Rush Park Bond Funds.

President A. Coletta stated that he would like to review the presentation from the Orange County Sheriff's Department prior to the December Board Meeting. He was also curious as to why parking citations had increased in Rossmoor despite County budget cuts within the Sheriff's Department. The General Manager agreed to research said items.

K. CLOSED SESSION-None

L. ADJOURNMENT

Motion by President A. Coletta, seconded by S. Hough to adjourn the regular meeting at 10:15 p.m. Motion passed 5-0.

SUBMITTED BY:

Henry Taboada
Consulting General Manager