



ROSSMOOR COMMUNITY SERVICES DISTRICT SIGN APPROVAL FORM

DATE:
ORGANIZATION NAME:
REQUESTOR NAME:
IS THIS A ROSSMOOR ORGANIZATION? YES <input type="checkbox"/> NO <input type="checkbox"/>
CONTACT PHONE NUMBER:
SIGN WORDING:
DATES REQUESTED:
APPROVED <input type="checkbox"/>
REJECTED <input type="checkbox"/>
REQUESTOR SIGNATURE: _____ DATE: _____
<i>The requestor above is responsible for posting signs on approved dates and removing signs by dusk on the last date of approved sign display. I have read, understand and agree to the above statement as well as to all rules and regulations contained herein.</i>
RCS D OFFICIAL SIGNATURE: _____ DATE: _____

PLACEMENT LIMIT: 2 LOCATIONS PER PATRON PER SIGN.

BELOW THIS LINE IS FOR OFFICE USE ONLY

HEDWIG
Location H1 _____
Location H2 _____

BRADBURY
Location B1 _____
Location B2 _____

ST. CLOUD
Location S1 _____
Location S2 _____

WALLINGSFORD
Location W1 _____
Location W2 _____

MONTH _____

M T W T F S S

MONTH _____

M T W T F S S

DURATION LIMIT: FIRST COME, FIRST SERVED AS PER POLICY. 5 DAYS MAXIMUM. MINIMUM 2 DAY BREAK BETWEEN POSTINGS. ADVERTISING IS STRICTLY PROHIBITED. All signs must be a maximum of 3' x 6'. Signs must be attached with bungee cords through metal grommets in the sign corners using the brackets currently installed on the wall. No other hardware may be used to attach signs. No tape may be used. All signs must be of professional quality. No homemade signs will be approved. The RCS D must approve a sign prior to its installation. RCS D signage supercedes all others. The RCS D is NOT responsible for any sign posted on any wall within the District. RCS D reserves the right to remove any sign at its sole discretion. DO NOT REMOVE ANY PREVIOUSLY POSTED SIGNS THAT DO NOT BELONG TO YOU OR YOUR ORGANIZATION. CONTACT THE RCS D AT 562.430.3707.

IF SIGNS ARE NOT REMOVED AT THE APPROPRIATE TIME, RCS D STAFF WILL REMOVE THEM. SIGNS MAY BE PICKED UP DURING NORMAL BUSINESS HOURS AT THE RUSH PARK OFFICE LOCATED AT 3001 BLUME DRIVE IN ROSSMOOR.