



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, April 14, 2015

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

**2. ROLL CALL: Directors Burgess, Casey, DeMarco, Maynard
President Kahlert**

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS:

- a.** President Kahlert—Los Alamitos Unified School Choirs re: Grand Championship at Fame NYC Competition.

President Bill Kahlert congratulated Los Alamitos Choir Director David Moellenkamp for his choir's recent achievement of being awarded Grand Championship at Fame NYC Competition and presented him with a proclamation on behalf of the RCSD Board.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

Kathy Larson reported on an email sent by Los Alamitos Unified School District Superintendent Sherry Kropp stating that due to a lack of school staff parking, the district is attempting to divert traffic by installing parking lots at both Lee and Rossmoor Elementary Schools. Ms. Larson voiced her opposition regarding the school district's decision to build the two parking lots and stated that the residents were beginning to organize to fight against the installation. She opined that the school board's decision created safety, aesthetic and traffic diversion issues. She further opined that parking and traffic were two separate issues.

President Kahlert stated that parking and traffic issues were outside RCSD's jurisdiction, and although the RCSD Board could act as a conduit for resident concerns, the issue was ultimately between the school district and residents.

Rossmoor Community Festival Coordinator Beverly Houghton reported on the progress of the festival coordination, list of attendees, planned events and entertainment. She stated that the festival was in serious need of more volunteers.

D. REPORTS TO THE BOARD

1. REPORT OF THE GENERAL MANAGER RE: DISTRICT CONTRACTING AND BIDDING PROCESS.

Recommendation to receive the General Manager’s report on the contracting and bidding process.

The General Manager reported on the manner in which the district contracts for capital projects and the bidding process. A PowerPoint presentation was shown to demonstrate its correlation with district policies. President Kahlert thanked the general manager for his report and remarked that he looked forward to more reports of this nature in the upcoming transparency series. The report was received and filed.

E. CONSENT CALENDAR

1a. MINUTES REGULAR BOARD MEETING—March 10, 2015

2. REVENUE AND EXPENDITURE REPORT—February 2015

Director Burgess requested that Item E-2 Revenue and Expenditure Report be pulled from the consent calendar for discussion.

Motion by Director Casey, seconded by Director Maynard to approve Consent Calendar Items E-1a and E-1b as submitted. Motion passed 4-1, with Director Burgess voting No.

Director Burgess opined relative to the district bond fund and district cash flow.

Motion by Director Maynard, seconded by Director DeMarco to approve Consent Calendar Item E-2 as submitted. Motion passed 5-0.

F. PUBLIC HEARING: None

G. RESOLUTIONS—None

ORDINANCES

1. SECOND READING OF ORDINANCE NO. 2015-02 CODIFYING REVISIONS TO BOARD POLICY NO. 3080 PARKWAY AND ROSSMOOR WAY TREE MAINTENANCE.

Recommendation to give second reading and approve proposed amendments to Policy No. 3080 Parkway and Rossmoor Median Tree Maintenance and proposed Ordinance No. 2015-02 relating to the enforcement of District policy for illegal tree removal/tree trimming. The adoption of ordinances and policies require two readings, publication of the proposed ordinances in a newspaper of general circulation and 30 days thereafter for the ordinance to take effect after second reading.

Discussion ensued. Motion by Director Maynard, seconded by Director Casey to give second reading and approve proposed amendments to Policy No. 3080 Parkway and Rossmoor Median Tree Maintenance and proposed Ordinance No. 2015-02 relating to the enforcement of District policy for illegal tree removal/tree trimming. Motion passed 5-0.

H. REGULAR CALENDAR:

1. REVISION OF FEE SCHEDULE FOR SPECIAL EVENTS WITH THE DISPENSING AND CONSUMPTION OF ALCOHOL (BEER AND WINE).

Recommendation to approve the proposed fees and charges for community events which include the dispensing and consumption of beer and/or wine.

Discussion ensued relative to the relationship between the fee amount and the number of attendees. The General Manager stated that The Rotary Club had withdrawn their beer garden fundraiser request for this year's Rossmoor Community Festival. Due to time constraints Rotary Club did not believe they could sell enough tickets or fulfill the various permitting requirement deadlines. Motion by Director Maynard, seconded by Director Casey to approve the proposed fees and charges for community events, which include the dispensing and consumption of beer and/or wine. Motion passed 5-0.

2. AMENDMENTS TO POLICY NO. 5020 BOARD MEETING AGENDA RE: PLACEMENT OF CERTAIN AGENDA ITEMS ON THE BOARD AGENDA.

Recommendation to give first reading to Policy No. 5020 Board Meeting Agenda regarding restructuring of certain placement of agenda items. Attached is a redline copy of Policy No. 5020 which incorporates that recommendation.

Discussion ensued. Motion by Director Maynard, seconded by Director Burgess to give first reading, waive second reading and approve Policy No. 5020 Board Meeting Agenda regarding restructuring of certain placement of agenda items. Motion passed 5-0.

IT WAS THE CONSENSUS OF THE BOARD THAT GENERAL MANAGER ITEMS, BOARD MEMBER ITEMS AND ITEM K-1 CLOSED SESSION BE MOVED AHEAD OF AGENDA ITEM H-3 PROFESSIONAL SERVICES CONTRACT—HT GROUP AT THIS TIME.

I. GENERAL MANAGER ITEMS:

The General Manager provided the board with status relative to district projects. He had contacted the County of Orange in response to Director DeMarco's safety concerns related to dark sections on Montecito Road due to street lighting and road striping inadequacies. The County was responsive and is in the process of restriping the road. He then contacted Edison to address the street lighting improvements. Edison referred him back to the County to have a survey conducted. The County will report any deficiencies back to the Edison Company for corrective action. As per the board's request at their last meeting he would also be providing them with general counsel's input relative to the I-405 EIR.

He also reported that the district credit card reservation system was now in place allowing patrons the option of paying for their reservations with a credit card. A new Recreation intern had been hired from Long Beach State and would begin working next month. He announced that a meeting

between new Orange County Supervisor Michelle Steel, Director DeMarco, Director Maynard and the General Manager had been scheduled for Thursday, April 16th at 10:30 a.m.

The General Manager stated that Picnic Canopy Project plans and specifications had been completed; the canopy was currently under construction in another location. Once County permits are obtained the canopy will be shipped. He had also communicated with the Southern California Gas Company regarding the installation of wireless transmission towers in Rossmoor. The Gas Company and the County are working to resolve the 500' radius issue. Although there are no guarantees, there is a possibility that the tower could be relocated outside the community. In conclusion he stated that he was proud to announce that the district had received its Tree City USA designation for the fifth consecutive year as well as a milestone award for this achievement.

J. BOARD MEMBER ITEMS

Director Burgess had comments relative to resident concerns over parking overflow issues allegedly caused by Rossmoor Shopping Village businesses. He opined relative to the bond fund and suggested that the remaining bond fund balance be used to pay down the bond debt. He further opined relative to his interpretations of district cash flow data. He concluded with comments relative to his concerns surrounding the Los Alamitos Unified School District parking and traffic issues and expressed his support for a reduction in inter-district transfer students, which he considered to be the root of the problem.

Director DeMarco requested an update regarding Los Alamitos Unified School District traffic and parking issues at the May board meeting. He announced that the Los Alamitos High School would be holding their annual "Every 15 Minute Program" which is also done nationally. The event highlights and allows students to experience the negative consequences of drinking and driving. He stated that there would be traffic impacts due to road closures on Los Alamitos Blvd. from Cerritos Ave., north to the riverbed.

Chris Vlasik with the Los Alamitos Unified School District addressed the Board and community regarding the traffic and parking lot construction concerns. He agreed that parking and traffic issues were two separate issues. He stated that the school district did not know if state funding would go through for the projects. He added that he attended the PTA meeting with Dr. Kropp this afternoon and heard similar concerns. He insisted that the intent behind building the parking lots was not to obstruct the community; rather to reduce the cars on the street and provide more off-street parking for staff. He concluded that the district also intended to reduce the amount of inter-district transfer students in 2015-2016, which should improve traffic.

Director Maynard stated that he had received many calls from residents concerned about the drought. He wanted to be sure the district was being proactive with its water conservation efforts and was disseminating appropriate and timely information to residents regarding the scope of the reduction, how it affects our agency and our citizens. He requested a water conservation presentation to the board on the subject of drought facts and preventative measures.

General Manager Jim Ruth stated that the district had just completed a water audit the day before and he had met with Golden State Water Supervisor Matt Puffer earlier in the month to discuss water conservation mandates and options. The water audit did not reveal any major issues. The district has already cut its water usage by 20%. Golden State Water will be providing the district with a full report, recommendations and grant opportunities. They have also been invited to give a report to the board at the May board meeting.

Director Casey congratulated Los Alamitos High School Choir Director David Moellenkamp for his choir's recent achievement of being awarded Grand Championship at Fame NYC Competition. He expressed his appreciation for musical competitions and the Choir's accomplishments.

President Kahlert reminded everyone to attend the Rossmoor Community Festival on Sunday, May 3, 2015. He encouraged all students and retirees to volunteer. President Kahlert also thanked the General Manager for his presentation on the District contract and bidding process—the first in the transparency series—he looked forward to future reports. He encouraged the public to attend the Los Alamitos Unified School District's public workshop regarding school parking and traffic on Tuesday, April 21, 2015 at 4 pm in the Rush Park Auditorium. Finally, he remarked that the drought issue is not going away—he believes it is the issue for the century. He concluded that the district and the community needed to develop a long term water conservation commitment and structure.

AT APPROXIMATELY 8:10 P.M. THE BOARD ADJOURNED TO CLOSED SESSION.

K. CLOSED SESSION:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: General Manager

AT APPROXIMATELY 8:40 P.M. THE BOARD RECONVENED FROM CLOSED SESSION.

General Counsel reported that the Board recessed into closed session at approximately 8:10 p.m. to discuss one item on the agenda. They reconvened into open session at approximately 8:40 p.m. with the following to report: The Board voted 5-0 to accept in concept, the Goals and Objectives that had been formulated for General Manager James D. Ruth and to vest the authority in President Kahlert, to assign whatever weight to any of these goals and objectives he feels is necessary to achieve the goals of the district, in consultation with General Manager Ruth.

H. REGULAR CALENDAR

3. PROFESSIONAL SERVICES CONTRACT—HT GROUP

Recommendation for discussion and possible action on the Professional Services Contract HTGroup regarding Special Projects Consulting.

Discussion ensued relative to the General Manager's recommendation to extend the HTGroup Contract for one year with a thirty day termination clause. Motion by Director Maynard, seconded by Director Casey to approve the amended Professional Services Contract HTGroup for Special Projects Consulting. Motion passed 4-1, with Director Burgess voting No.

L. ADJOURNMENT:

Motion by Director Maynard, seconded by Director DeMarco to adjourn the regular meeting at 8:50 p.m. Motion passed 5-0.

SUBMITTED BY:

James D. Ruth
General Manager