



**APPROVED**  
by RCSD Board November 10, 2015

**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**SPECIAL MEETING**

Rush Park West Room  
3021 Blume Dr.  
Rossmoor, California

**Monday, October 26 2015  
4:00 p.m.**

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**A. ORGANIZATION**

1. CALL TO ORDER: 4:00 p.m.
2. ROLL CALL: Directors Casey, DeMarco, Maynard  
President Kahlert  
Director Burgess was absent
3. PLEDGE OF ALLEGIANCE

**B. PUBLIC FORUM: None**

*Any person may address the Board of Directors at this time upon any subject within the jurisdiction of the Rossmoor Community Services District; however, any matter that requires action may be referred to Staff at the discretion of the Board for a report and action at a subsequent Board meeting.*

**C. REGULAR AGENDA**

**AT THIS TIME PRESIDENT KAHLERT MOVED ITEM C-2 TURF REMOVAL AHEAD IN THE AGENDA**

**2. PARKS AND FACILITIES COMMITTEE REPORT RE: TURF REMOVAL**

The General Manager reported that the original \$50,000 approved for drought resistant grant had been reduced from \$2 per square ft. down to \$1 per sq. ft. He informed the committee that the District had been approved for a grant in the amount of \$17,000 which was 100% reimbursable from the state. Park Superintendent Omero Perez had been asked to identify areas at each park location for installation of drought tolerant landscaping. Areas identified included 3,000 sq. ft. at Rush Park, 3,000 sq. ft. at Rossmoor Park, and approximately 1,000 sq. ft. at each Mini-Park (Foster and Kempton). Landscaping Contractor ValleyCrest had furnished an excellent plan to remove the turf in designated areas at each location and replace it with drought tolerant plants, decomposed granite and mulch. The Parks and Facilities Committee had approved the sites and the grant amount,

however, they wanted to include the full board in the decision making process.

Discussion ensued. President Kahlert had questions relative to the map. He requested clarification on which turf areas were designated for removal. Director Maynard asked how often mulch would need to be replenished. Omero Perez replied that the mulch would be replenished once or twice per year as needed. Director DeMarco asked Director Maynard for clarification on what areas would be covered in mulch. Director Maynard suggested the Board tour the grounds.

AT APPROXIMATELY 4:15 P.M. COMMENCED WITH A BRIEF TOUR OF RUSH PARK TO SEE THE AREAS DESIGNATED FOR TURF REMOVAL.

Discussion ensued relative to the scope of the removal, aesthetics, watering methods, and possible park patron concerns over loss of usable space at the north entryway of the auditorium.

The General Manager stated that he had seen similar drought tolerant beautification projects and they were very attractive. He reminded the Board that project was time sensitive as the deadline to take advantage of the grant funds was November 2<sup>nd</sup>.

AT APPROXIMATELY 4:25 P.M. THE BOARD RECONVENED TO THE WEST ROOM FOR FURTHER DISCUSSION.

Director DeMarco had questions relative to how much water saving revenue would be realized by the District. Kathy Bell replied estimated that the District would see a 3 ½ % reduction overall.

The General Manager stated that ValleyCrest was ready to proceed with the project.

Director Maynard stated that the existing green turf was to be replaced by large planter boxes. He asked how many plants would be used. The General Manager replied that the amount of plants would be adequate and the result would be attractive.

President Kahlert added that the designated turf areas were currently non-utilized and were being replaced by low maintenance native plants and landscaping materials. This beautification project mimicked the current trend in many residential and business properties.

Director Casey had questions relative to whether or not boulders would be included as in the sample diagrams. Director Maynard replied that the photos showed samples at other locations and the proposal stated that boulders were not included.

Motion by Director Maynard, seconded by President Kahlert to proceed with staff recommendations for turf removal at the designated park locations with the stipulation that the District was reimbursed for 100% of the cost. Motion passed 4-0.

## 1. PARKS AND FACILITIES COMMITTEE REPORT RE: CANOPY OPENING CEREMONY

The General Manager reported that construction on the canopy was due for

completion this week. Staff had originally proposed the date of November 14<sup>th</sup> for the dedication ceremony, however, that date was not available because it had been reserved by a renter.

Discussion ensued relative to the materials used in the construction of the canopy, the final color of the roof and the best date to hold the Rush Park Canopy Dedication Ceremony. Omero Perez stated that the canopy was constructed of wood and the roof was made of sheet metal which was green on top and gray underneath.

President Kahlert and Director DeMarco stated they were unavailable on November 7<sup>th</sup> therefore the Board agreed to Saturday, November 21, 2015 at 10:00 a.m. for the Rush Park Canopy Structure Dedication Ceremony.

### 3. PARKS AND FACILITIES COMMITTEE REPORT RE: WINTER FESTIVAL

President Kahlert stated that the Winter Festival Committee had lots of great activities planned for the event and the wheels of progress were turning.

The General Manager reported that despite many timing and staffing challenges District staff had been hard at work planning the first annual Winter Festival Event. District staff has been collaborating with President Kahlert and recently hired event coordinator Maryam Ahmadinia to create a fun and memorable holiday experience for the entire community.

The General Manager agreed and stated that the RHA was interested in partnering with the District and he planned to meet with RHA President Mark Nitikman in order to obtain their organization's assistance with the considerable costs and planning responsibilities. He stated that the current estimated budget impact was \$8,100 for the winter festival. The Los Alamitos Youth Center had committed to donating a 9 ft. Christmas tree and sponsors were being sought for the holiday movie. Other sponsorship opportunities included the Holiday Home Tour Trolley, decorations and lighting and live reindeer. He passed around the draft sponsorship package prepared by Liz Deering and indicated that it was still in the preliminary phase.

Discussion ensued. Director DeMarco stated that Rossmoor was comprised of many real estate agents and builders—all of whom would make ideal sponsors. Director Maynard suggested Southland Credit Union, since they often sponsored similar events in the surrounding area. President Kahlert stated they were pressed for time. Director Casey had questions relative to which costs would be recurring. The General Manager stated that the majority of costs were recurring and sponsors would be needed on an ongoing basis. President Kahlert added that the Seal Beach Lions Club was sponsoring the beer garden. The General Manager stated that the outdoor electricity issue had been solved. President Kahlert had questions relative to the outdoor stage and tree lighting ceremony and whether or not permits were required. Discussion ensued relative to whether the middle school choirs should utilize the indoor stage in the auditorium. President Kahlert and Director Maynard opined that Santa should be indoors and the musical performances should be outdoors. Director Maynard also suggested approaching St. Hedwig regarding an elementary school choir performance.

The General Manager replied that they would continue to pursue additional sponsors and that the Event Coordinator, Maryam Ahmadinia had lined up some

great volunteers. Director DeMarco requested that the final sponsorship package be emailed to the entire Board so they could assist with getting sponsors. He added that the event was a great opportunity for students to earn service hours.

President Kahlert stated that he was optimistic about the success of the event. He added that in addition to the many activities there would also be a canned food drive and a toy drive. He added that he was glad that the RHA wanted to be part of the process.

Director DeMarco added that the Chamberlain Group had supplied a volunteer Santa at other events and could sponsor that attraction. Further discussion ensued relative to the beer garden logistics, security and the alcohol policy.

The General Manager stated that the sponsorship package was being designed to show the participants the value of their sponsorship. Once the packet was completed he would send it to all of the Board Members, as well as the RHA.

Motion by Director Maynard, seconded by President Kahlert to approve the \$8100 expenditure for the First Annual Rossmoor Winter Festival and proceed with the event planning; with direction to staff to work on the sponsorship package and continue to pursue additional sponsors. Motion passed 4-0.

**D. CLOSED SESSION: None**

**E. ADJOURNMENT**

Motion by Director Casey, seconded by Director DeMarco to adjourn the Special Meeting at 4:50 p.m.

**SUBMITTED BY:  
James D. Ruth  
General Manager**

