



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
Auditorium  
3021 Blume Drive  
Rossmoor, California 90720

**Tuesday, August 12, 2025**

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**A. ORGANIZATION**

1. CALL TO ORDER: 7:00 p.m.

2. ROLL CALL:

Present: Directors Remnet, Shade, DeMarco, Maynard and  
President Searles

1. FLAG SALUTE: Daisy Troop 3087

4. PRESENTATIONS:

None.

**B. ADDITIONS TO AGENDA - None**

**C. PUBLIC FORUM**

None.

**D. REPORTS TO THE BOARD**

1. RECREATION REPORT – RECREATION SUPERINTENDENT CHRIS ARGUETA

Recreation Superintendent Chris Argueta presented details of the Recreation Department quarterly report for May 2025 through July 2025. The report included attendance information for the Health and Wellness Festival, Bulky Item Pick-up, UCI Health Lectures, the first three Family Festivals of the summer, Movies in the Park and Shakespeare by the Sea. Also included in the report were future events in the park, sports field rentals, picnic site rentals and the after-school program at Rossmoor Park.

At the conclusion of the report by Superintendent Argueta, Director Maynard asked when the next Bulky Item and Shredding Events are scheduled. Chris replied that the District Bulky Item and Shredding Events are typically held in May and June.

Director Shade reported that RHA holds a shredding event in October.

Director DeMarco asked about RecDesk and the reservation system and if the screen at Rossmoor Park shows the reservations. He asked about the calendar system and how it works. GM Landers responded with how to access the reservation calendar by going to the District's website and then going to the RecDesk pages.

President Searles relayed compliments about the Youth Center. He made sure residents knew about the foam play area at the festivals. He questioned the Pickleball/Tennis court resurfacing and how it was holding up. Chris responded that the courts are holding up well.

GM Landers requested that Item G-2 be moved up at this time to accommodate a resident in the audience.

## **G. REGULAR CALENDAR**

### **2. DISCUSSION AND POSSIBLE ACTION RE: RECOMMENDATION FROM THE TREE/PARKWAY COMMITTEE**

GM Landers gave a brief overview of the tree committee meeting. Arborist Kingman gave a description of the tree that was the subject of the meeting and the perceived issues the resident is having with it at Loch Lomond.

President Searles requested that the Tree Committee give their recommendation.

Director Maynard stated that under our current policies he would recommend against removal. Discussed the possibility of revising the policy to better define nuisance.

Director Shade expressed her concern for the messy droppings and safety issues related to the stickiness of the droppings. She stated that this may become a bigger, stickier mess and safety hazard.

President Searles requested that resident Scott Sanzaro present his concerns. Mr. Sanzaro explained the various tree nuisances he and his family have been dealing with. He noted he is working with landscaper to be compliant with the 3ft well rule. He suggested adding personal property damage to nuisance definition if the policy gets changed. He stated he is a big fan of the trees and he is willing to pay for removal/replacement.

Director Shade pointed out that this tree species has been removed from the tree planting list.

Director DeMarco asked how many of these types of trees are in the park. Arborist Kingman reported that there are 135, all planted in parkways, but she hadn't planted any this year. She reiterated that it was removed from the list to avoid future problems. Director DeMarco asked about the cost to remove the tree under discussion. Arborist Kingman indicated the cost is \$600 to remove and the cost to replace with a 24" box is \$300, 36" \$1000, 48" \$2000. Director DeMarco stated he agreed with Director Maynard in that the District shouldn't be planting trees that might have issues within the first 20 years. Concerned about the other 134 trees.

Arborist Kingman clarified that not all of these types of trees have the same issues.

Director Remnet asked about the rate of growth for the tree in question. Arborist Kingman responded that it is a very fast-growing tree. Director Remnet shared her support of removing the tree.

Director Maynard asked the Arborist if the tree might grow out of the issues. Supported monitoring the tree and revisiting the policy. Arborist Kingman confirmed that in time, the tree in question may grow out of the issues it currently displays.

GM Landers asked the Arborist Kingman if artificial turf too close to the tree causes a stressful situation for a tree. Arborist Kingman responded yes. She expanded on the soil not being able to breath and provide a "living" environment for the tree.

President Searles questioned if Arborist Kingman would be able to identify the age of the tree by sight without actually knowing the planting date. She responded yes.

Director Remnet asked about the mold on the tree and whether or not it is airborne. Arborist Kingman responded that it is a sooty plant mold that only affects the actual plant. Not harmful to humans.

Director DeMarco asked the resident what he is willing to do to help remedy the situation. Mr. Sanzaro pointed out that there is a larger version of the same tree next door and indicated that the sticky, moldy situation is worse and the tree is not a victim of artificial turf. The resident said he is willing to replace the tree with a 24" box.

Director Remnet expressed a willingness to support the homeowner.

Motion by Director Shade to provide an exception to the tree policy to remove the parkway tree at 11202 Loch Lomond and have it replaced with 24" box at the expense of the homeowner. Second by Director Remnet.

Director DeMarco recommended expanding the motion to include a bigger tree and resident compliance with the artificial turf guidelines.

Director Maynard discussed how the artificial turf might be hindering how this tree is maturing. He expressed the importance of having adequate detail in the minutes regarding the precedent about to be set.

President Searles asked Mr. Sanzaro if he would be willing to pay for a 36” replacement. Mr. Sanzaro said that he would be willing to pay for a 24” replacement.

Motion by Director Shade to provide an exception to the tree policy to remove the parkway tree at 11202 Loch Lomond and have it replaced with 24” box at the expense of the homeowner contingent upon the homeowner remediating the existing artificial turf to policy standards. Second by Director Remnet.

Roll Call Vote:

AYES:           Shade, Remnet  
NOES:           Searles, DeMarco, Maynard  
ABSTAIN:  
ABSENT:

Motion failed 2 AYES; 3 NOES

#### **E. CONSENT CALENDAR**

##### **1. MINUTES:**

- a. Regular RCSD Board Meeting of July 8, 2025
- b. JUNE 2025 REVENUE AND EXPENDITURE REPORT AND JULY 2025 WARRANTS AND CREDIT CARD STATEMENT

At this time E-1a was pulled at the request of Director Maynard.

There being no discussion regarding E-1b, the item was unanimously approved 5-0 by voice vote.

After discussion, Director Maynard requested that the minutes of July 8, 2025, be revised to reflect his consideration of the deadlock and subsequent vote change on Item G-8, Discussion and Possible Action Re: Board Member Tuition Reimbursement and Travel Expenses.

Motion by Director Maynard, seconded by Director Shade to approve Item E-1a with the edits as presented by Director Maynard. The item was unanimously approved 5-0 by voice vote.

## **F. PUBLIC HEARING**

FISCAL YEAR 2025-2026 PROPOSED FINAL BUDGET FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT AND POSSIBLE VOTE ON RESOLUTION NO. 25-08-12-01: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2025-2026 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.

GM Landers recommended that the meeting be opened for Public Comment.

There was no Public Comment.

Public comment was closed.

Director DeMarco stated he is uncomfortable with the Fund Balance at \$10,000. Suggested bringing down the recreation budget to last year's level and getting more sponsorships. Expressed concern over Administrative expenses likely being higher than has been budgeted. Thinks we need to be more conservative.

Director Remnet had no further input on the budget.

Director Shade agreed with DeMarco's assessment and asked what Director DeMarco would like to cut from the budget.

Director Maynard agreed with Director DeMarco's assessment. Suggested budgeting for needs, not necessarily wants. Suggested removing Shakespeare. Expressed opposition to salary survey. Wants to bring down the budget \$10-15K to maintain a bigger buffer.

President Searles stated that it is unlikely that more money can be received via sponsorships. Legal costs could be less. Suggested bringing Community Events down to \$98K but be fully prepared to cut a festival event.

Director Maynard asked for clarification on the estimate to close for Community Events. President Searles noted that the amount committed to date was \$98K.

Director DeMarco clarified his position by saying he wants to budget less and get funds from other sources.

GM Landers asked District Accountant Byerrum to clarify the time period covered in the financials presented to the Board.

Director DeMarco asked District Accountant Byerrum to share his level of confidence in the FY2024-2025 estimates to close and the FY2025-2026 budget.

District Accountant Byerrum clarified that the property tax receivables for July and August will be recorded in the previous fiscal year 2024-2025. Medical insurance is a wild card since actual costs aren't known until midway through the fiscal year. Stated he does not foresee that for fiscal year 2024-2025 the fund balance would drop below \$50k increase nor does he anticipate the fund balance dropping to negative for FY 2025-2026.

Director Maynard appreciated the input by President Searles. Reiterated his opposition to the Salary Survey and asked if a benefit is truly being recognized through the memberships in associations/organizations.

Director DeMarco inquired about whether or not there is an appetite to remove the budgeted amount for the Salary Survey.

GM Landers clarified that the amount provided in the in Professional Services line item included the estimated cost for a Salary Survey as a place holder.

District Counsel Preziosi clarified that the Board has the authority to reduce the budget as suggested without requiring another hearing.

President Searles expressed that he is not in agreement with removing \$5K from the Professional Services budget but would support a reduction in Community Events to \$90K.

Director Maynard mentioned that the Federal COLA was just announced as being 2.7%. District Accountant Byerrum indicated the number can change monthly, dependent on when you look at it. The 3% COLA he used a covered March 2024-March 2025

Motion by Director Shade to reduce the Community Events budget amount from \$108K to \$98K, there was not a second. The motion died.

Director Remnet opined that the budget is a planning document and changes made at this point don't allow for planning. Inclined to support the budget as presented.

Director Demarco made a motion to reduce the Community Events budget to \$90K from \$108K, seconded by Director Maynard.

Motion passed 3-1-1 with the following roll call vote:

AYES: Directors Remnet, DeMarco and President Searles  
NOES: Director Shade  
ABSTAIN: Director Maynard  
ABSENT:

RESOLUTION NO. 25-08-12-01: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2025-2026 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.

Roll call vote:

AYES: Directors Remnet, DeMarco and President Searles  
NOES: Director Shade  
ABSTAIN: Director Maynard  
ABSENT:

The Resolution passed with a 3-1-1 vote.

**G. REGULAR CALENDAR**

1. DISCUSSION AND POSSIBLE ACTION RE: FEE WAIVER REQUEST FOR USE OF THE RUSH PARK AUDITORIUM FOR 2026 RED CROSS BLOOD DRIVE EVENTS

GM Landers recommended that the Board consider this request since it provides a public benefit. Viewed as a co-sponsorship by RCSD. Fee has historically been waived by the GM. Director Remnet spoke of her experience with blood drives and noted Red Cross does not generally pay for a location. Director DeMarco not opposed, asked if the waiver is common. Searles in full support of the waiver.

Motion by Director Maynard to grant the fee waiver for the Rush Park Auditorium for 2026 Red Cross Blood Drive Events, Seconded by Director Shade

Motion unanimously passed 5-0 by voice vote.

3. DISCUSSION AND POSSIBLE ACTION RE: RECOMMENDATIONS FROM THE PERSONNEL AND CONTRACT ADMINISTRATION COMMITTEE

GM Landers presented an overview of the Personnel and Contract Administration Committee. Discussed MOU with LAGSL and that she will be seeking a meeting with Directors Maynard and DeMarco to get background information. Cited that there is a piece of legislation requiring employers with 15 or more employees to conduct annual Salary Survey and to have the salary schedule posted. District Counsel clarified that employers with any number of employees are required to provide an employee with their salary schedule.

Director Remnet stated that SB1162 has provisions to protect employees and provide best practices. 2017 was when the last formal Salary Survey was completed.

Director Shade reported that transparency is an important issue for residents.

Director DeMarco asked District Counsel Preziosi about SB1162. Even though the District is under 15 employees, future employees still have the right to request to see the salary schedule. Doesn't see the value in hiring a consultant.

President Searles suggested a scenario of bringing the employee count to 15 and asked Counsel if the District would then be required to have a salary schedule. Counsel responded yes.

President Searles asked GM Landers how often the Salary Survey would need to be updated. GM Landers pointed out that the policy requires an annual update. But she would consider recommending a change to the policy to possibly make it less often.

Director DeMarco discussed how salaries have been handled historically. Would like to see a sample of the work product associated with a Salary Survey for 14 or less employees. Not convinced it's needed right now.

Director Remnet reported that the District operates under government code and the salary schedule is part of the code. Once there is a benchmark it would be easier to update.

Director Shade is concerned about being out of compliance and agrees with Director Remnet on getting the District in compliance.

Director Maynard agreed that something needs to be done. Everything is public record. There are associations that can be contacted. Thinks that this can be done internally.

Director Remnet moved to approve the GM Recommendation. There was not a second and the motion died.

Director Demarco recommended that the GM come back in September and that the District Counsel indicate areas RCSD is in/out of compliance. Answer the questions: Will hiring a HR Consultant \$5000 get the District in compliance? What would the scope be?

Director Maynard asked that 2017 material be presented to determine if the blanks can be filled in between 2017 and 2025.

GM Goals/Objectives: GM Landers gave an overview of the action items associated with the District Goals/Objectives.

Director Maynard asked what the Board wants to see in the next four months.

Director Shade thought this was a good starting point and stated that she is aware of many of the items the GM is working on or has started.

Director Remnet thanks the GM for bringing this to the forefront. Referred to it as a good conversation starter.

Director DeMarco indicated this is a great start. Liked that was in the agenda. Need to put together goals as a Board.

President Searles stated that is an excellent document. Burden falls on the Board to provide goals, but the roadmap has been provided.

Director Maynard recommended a closed session for September meeting to discuss goals/objectives for remainder of the term. Counsel advised against taking general personnel issues into Closed Session.

#### 4. DISCUSSION AND POSSIBLE ACTION RE: DISTRICT MEMBERSHIP RENEWALS IN PROFESSIONAL ASSOCIATIONS/ORGANIZATIONS.

GM Landers cited Policy 4080 requiring membership in CSDA.

Director Maynard indicated he is not sure if CSDA is needed. Spoke in favor of ISDOC and having a designee. Suggested limiting memberships to local organizations.

Director Shade said CSDA offers valuable information and resources.

Director Remnet stated the importance of having a voice and advocates for Special Districts. Tread carefully before cutting off resources.

Director DeMarco is not convinced the District is getting a benefit from the CSDA.

President Searles reminded that Policy No. 4080 would need to be changed if the District did not want to renew CSDA membership. Report back CSDA benefits.

5. DISCUSSION AND POSSIBLE ACTION RE: DESIGNATION OF REPRESENTATIVE FOR ATTENDANCE AT THE CSDA ANNUAL CONFERENCE IN AUGUST 2025

GM Landers gave an overview of the upcoming CSDA conference being held August 25-28, 2025.

President Searles asked whether the cost to send a representative is within the meetings/trainings/conferences budget.

Based on the budget and increased expenditures, Director Maynard opined that he did not think that the CSDA Annual Conference expenditure was a good investment

Director Remnet stated the importance of understanding more about rules and policies governing special districts. Major training organization. Many discounts offered. Much information to be had. Philosophically in opposition to the direction of the conversation.

Director DeMarco doesn't have enough information. Agreed that education for new board members is important.

President Searles supports designating a Board member for attendance at the conference.

Director Shade reviewed the conference information and stated that all Board members should be open to gaining information by sending a representative.

A motion was made by Director Shade to designate a representative for attendance at the CSDA annual conference in August 2025, seconded by President Searles.

AYES: President Searles, Directors Remnet and Shade  
NOES: Directors Maynard and DeMarco  
ABSTAIN:  
ABSENT:

Motion carried with a 3-2 vote.

At this point President Searles asked for volunteers to be considered. Director Remnet volunteered as the CSDA designee.

## H. GENERAL MANAGER ITEMS

GM Landers spoke about the submission of the LWCF grant application on August 1, 2025, letter to the Board of Supervisors regarding E-Bikes, the scheduling of various committee meetings and upcoming new hires. An overview of the Traffic Committee was given

highlighting the possibility of approaching OCPW to request red curbs at the corners of the parks and at hydrants

Director DeMarco wanted to make sure that the residents are aware of what direction the District is headed regarding red curbs.

Director Maynard stated that red curbs are a deterrent. Suggested having formal exit interviews for employees. Asked about the OCLAFCO MSR and the status/timing. Encouraged the GM to find out when the MSR is taking place and remind OCLAFCO that the District wants to be involved.

Director Shade expressed her support for red curbs.

**I. BOARD MEMBER ITEMS**

Director Maynard reminded residents that school is starting. Watch out of E-bikes.  
Director Shade thanked Weaver Daisy Troop and Chris Argueta. Looks forward to last of the Family Festivals.  
Director Remnet echoed the comments of the other Directors.  
Director DeMarco stated the festivals are great. Don't miss the next one.  
President Searles thanked the Board for a successful long night. Hopeful for a resolution on tree issue.

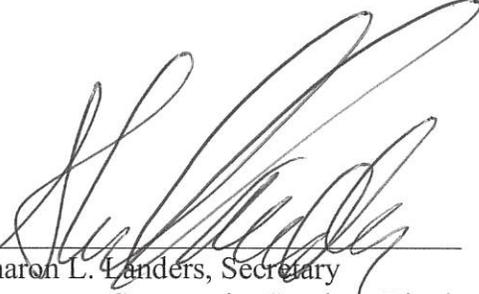
**J. GENERAL COUNSEL ITEMS - None**

**K. ADJOURNMENT**

President Searles adjourned the meeting at 11:03 p.m.

ATTEST:

BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT

  
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Nathan Searles, President  
\_\_\_\_\_  
Sharon L. Landers, Secretary  
Rossmoor Community Services District

**APPROVED:**

Rossmoor Community Services District  
Board of Directors Meeting Minutes  
August 12, 2025