



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, August 14, 2018

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

2. ROLL CALL: Directors Casey, Kahlert, Maynard, Nitikman
President DeMarco

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS:

a. Orange County Sheriff Lt. Pat Rich re: Quarterly Crime Statistics

Lieutenant Rich reported to the Board regarding the 2nd Quarter Rossmoor Crime Statistics. Discussion ensued. The report was received and filed.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

Todd McKinley opined relative to street sweeping, RHA Resolution, school volunteer and parking overflow concerns. President DeMarco directed him to work with the General Manager on possible solutions.

D. REPORTS TO THE BOARD:

1. RECEIVE AND FILE: REPORT OF THE TREE COMMITTEE REGARDING UPDATE OF UNAUTHORIZED RESIDENT TREE REMOVAL AND TREE REMOVAL REQUEST

2. RECEIVE AND FILE: QUARTERLY RECREATION REPORT

Recreation Superintendent Chris Argueta reported to the Board regarding the status of the District's Recreation program. Discussion ensued regarding the successful cost saving results of combining the movie/concert summer events program. Director Kahlert asked staff to explore the possibility of

adding an additional final summer event at the end of summer next year. The report was received and filed.

3. RECEIVE AND FILE: QUARTERLY TREE REPORT

Tree Consultant Mary Kingman reported to the Board regarding the status of the Rossmoor Urban Forest. Discussion ensued. The report was received and filed.

4. RECEIVE AND FILE: GENERAL MANAGER’S ANNUAL REPORT TO THE BOARD

The General Manager reported to the Board regarding the many accomplishments of the District over the past year. Discussion ensued. The report was received and filed.

E. CONSENT CALENDAR:

1a. MINUTES SPECIAL BOARD MEETING—JUNE 12, 2018

2. REVENUE AND EXPENDITURE REPORT—JUNE 2018

Motion by Director Nitikman, seconded by Director Kahlert to approve Items E-1a and E-2 on the Consent Calendar as submitted. Motion passed 5-0.

F. PUBLIC HEARING:

1. PUBLIC HEARING—FISCAL YEAR 2018-2019 PROPOSED FINAL BUDGET

President DeMarco opened the public hearing, received the presentation from the General Manager, seeing no public testimony the Board deliberated and unanimously approved the FY 2018-19 proposed final budget and salary plan.

G. RESOLUTIONS:

1. RESOLUTION No. 18-08-14-01 ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2017-2018 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT

Motion by Director Nitikman, seconded by Director Casey to approve Resolution No. 18-08-14-01, by reading the title only and waiving further reading as follows.

RESOLUTION NO. 18-08-14-01 ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2017-2018 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.

Motion passed unanimously, 5-0.

2. RESOLUTION NO. 18-08-14-02 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ADOPTING AND AMENDING THE DISTRICT’S CONFLICT OF INTEREST CODE

Motion by Director Nitikman, seconded by Director Maynard to approve Resolution No. 18-08-14-02, by reading the title only and waiving further reading as follows.

RESOLUTION NO. 18-08-14-02 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ADOPTING AND AMENDING THE DISTRICT'S CONFLICT OF INTEREST CODE

Motion passed unanimously, 5-0.

ORDINANCES—None

H. REGULAR CALENDAR:

1. REPORT OF THE INVESTMENT COMMITTEE RE: REINVESTMENT OF THE RUSH PARK BOND RESERVES AND PURCHASING CD FROM RESERVE LAIF FUNDS

Staff recommendation to approve the recommendation of the Investment Committee that the District reinvest both maturing U.S. Agency Notes for one year at 2.10% interest and that the District invest \$160,000 in CD's for a period of one year with the stipulation that the interest rate is at least 2.5%. If not, the funds will be kept in the LAIF account until interests rates rise.

Lengthy discussion ensued. Motion by Director Nitikman, seconded by Director Casey to approve the recommendation of the Investment Committee on the two bonds: one for \$180K maturing in August, and the second for \$175K maturing in September 2018 and invest the CD in LAIF unless the District can get a 1 year CD at 2.5% by the time the CD matures. Motion passed 5-0.

2. DISCUSSION AND POSSIBLE ACTION RE: APPROVE EXTENDED HOURS SPECIAL EVENT REQUEST FOR USE OF RUSH PARK FORBY GUS QUINONEZ AND LETI ABREGO FOR THE ANNUAL SCHOOL GHOUL 5K RUN: GUS QUINONEZ/WALK EVENT

District staff recently received the request for the 8th Annual School Ghoul 5k Run/Walk to be held on Sunday, October 28, 2018. Due to the request exceeding event limitations with overnight hours and will begin prior to 8:00a.m. (*park's opening hours*), the General Manager is requiring their request to be approved by the Board. Policy 6010.10 Limitations states that Board approval is required for any event that generates excessive noise prior to 8:00am. **The request is for two consecutive days: Event Set Up Date, Saturday, 10/27 at 1 p.m. (*applicant will provide overnight security*) and the School Ghoul Run Event Date, Sunday, 10/28 from 7:00 a.m. to 12:00 p.m.** This year's event will include 500 participants, several volunteers, Carnival-Style ghoulish zone, DJ, a pancake breakfast and a vendor fair. The race route will be the same as in 2017. The event end time is 12 noon.

If approved, this event would also be taking place at the same time Calvary Church has use of the Rush Park Auditorium. Due to this conflict, District staff is requiring the permittee to inform participants to park in the street.

The County requires the District's acknowledgement of the event prior to issuing required County permits to the permittee. The request is only for the use of Rush Park since the District has no jurisdiction over the public right-of-way.

Event Organizer Gus Quinonez addressed the Board, answered questions and provided a comprehensive schedule of this year's School Ghouls Event. Discussion ensued relative to event highlights and making sure the impact to residents was minimal. Motion by Director Maynard, seconded by Director Casey to approve the event request according to staff recommendations. Motion passed 5-0.

3. FIRST READING PROPOSED POLICY NO. 2210, HARASSMENT PREVENTION.

Recommendation to approve first reading and introduce proposed Policy No. 2210 Harassment Prevention.

Discussion ensued. Motion by Director Maynard, seconded by Director Kahlert to approve first reading and introduce proposed Policy No. 2210 Harassment Prevention. Motion passed 5-0.

4. DISCUSSION AND POSSIBLE ACTION REGARDING PUBLIC EMPLOYMENT, ONE POSITION, TITLE: DISTRICT GENERAL MANAGER.

President DeMarco announced that General Manager had submitted his letter of resignation on August 3, 2018. Lengthy discussion ensued relative to high praise of Mr. Ruth's many accomplishments. The Board further opined regarding the upcoming recruitment strategy, timeline, suggested salary, qualifications and orientation process for the future General Manager.

I. GENERAL MANAGER ITEMS:

The General Manager reported on the status of various street sweeping meetings which had taken place between the District, R.F. Dickson, the County of Orange and the Orange County Sheriff's Department and the Los Alamitos School District, adding that the agencies were in the process of determining the viable options available as well as the costs involved. Steve Dickson would be submitting his cost estimates in the next couple of months.

President DeMarco opined relative to the details and complexities of the meeting negotiations. Lengthy discussion ensued relative to sweeping route modifications, parking and costs. The report was received and filed.

J. GENERAL COUNSEL ITEMS:

1. DISCUSSION REGARDING MITIGATION MEASURE IMPLEMENTATION FOR CALTRANS FREEWAY IMPROVEMENT PROJECTS.

General Counsel reported on the status of the freeway noise mitigation. He recommended that the Board continue the item in a closed session at the September 11, 2018 regular board meeting. The report was received and filed.

K. BOARD MEMBER ITEMS:

Director Maynard commented that summer was over.

Director Casey thanked the District for doing a great job in the smooth operation of the District. He remarked on the excellent information contained in the General Manager's annual report and opined that he wished that Mr. Ruth could remain. To Do's: Director Casey stated that he had received some information from OCTA Project Manager Jeff Mills pertaining to tree removal and new plantings as part of the I-405 widening and improvement project and requested that it be added to the District website. info on website—will send to Liz

Director Nitikman praised General Manager Jim Ruth as an incalculable asset and would be sad to see him go. He hoped they would have a few more meetings left together.

Director Kahlert praised the beautiful new tree that Director Maynard had planted in his walkway. It had already grown quite tall and opined that he'd like to see the species, known as a Mexican Alamo Sycamore planted throughout Rossmoor. Director Maynard thanked him and remarked that he lost his original tree to disease and contacted RCSD Tree Consultant Mary Kingman who helped him select a fast growing replacement and provided him with addresses where living examples of his selections could be viewed. He added that Mary Kingman was very knowledgeable about the urban forest and provided the tree selection service to all residents who requested her assistance. Director Kahlert also praised the lush, well manicured green grass in the parks (a welcome change from the brown grass suffered during the drought) and the speed of the recent Signature Wall repair. He reminded everyone to prepare for and plan their commute around the upcoming I-405 freeway construction, which begins this weekend and continues for the foreseeable future. He congratulated all the college students going back to school and wished them well. He requested that the Winter Festival website be updated to reflect the new 2018 Rossmoor Winter Festival date of Friday, December 14, 2018. Director Kahlert opined that in this current political climate of conflicting agendas, arguing and finger pointing, the Rossmoor Community Services District was a shining example of how a local government should be run; we get stuff done; it was super impressive and it all goes back to the leadership. He concluded by thanking his fellow colleagues and Mr. Ruth.

President DeMarco requested that the General Manager invite Los Alamitos Superintendent Dr. Sherry Kropp to the next Board meeting for a School Safety and Traffic Presentation Update for the new school year. He thanked Lieutenant Pat Rich for his crime report. He remarked that Rossmoor is a very safe community they enjoy a great relationship with OCSD. President DeMarco thanked General Manager Ruth for his excellent annual report, staff productivity and praised his performance as a blueprint for future General Managers. He expressed his respect and appreciation for Mr. Ruth and his reluctance to see him go. He encouraged the community to School Ghoul Event on Saturday, October 28, 2018.

K. CLOSED SESSION—None

L. ADJOURNMENT:

Motion by Director Casey, seconded by Director Nitikman to adjourn the regular meeting at 9:45 p.m. Motion passed 5-0.

SUBMITTED BY:
James D. Ruth
General Manager