



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, January 12, 2021**

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**A. ORGANIZATION:**

**1. CALL TO ORDER: 7:02 P.M.**

**2. ROLL CALL:** Directors Barke, DeMarco, Rips, Searles  
Acting President Nitikman

**3. PLEDGE OF ALLEGIANCE:** Director Rips led the Pledge of Allegiance

**4. PRESENTATIONS:**

**a. ACTING PRESIDENT MARK NITIKMAN (2020) STATE OF THE DISTRICT ADDRESS**

Acting President Nitikman presented the 2020 State of the District Address. The presentation was received and filed.

**b. RECOGNITION OF ROSSMOOR RESIDENTS MILT AND BEVERLY HOUGHTON FOR SERVICE TO THE COMMUNITY**

Acting President Nitikman presented individual proclamations to Rossmoor residents Milt and Beverly Houghton in recognition of their many years of service and dedication to the Rossmoor Community. The presentation was received and filed.

**c. ORANGE COUNTY SHERIFF'S DEPARTMENT CAPTAIN GARY KNUTSON RE: OCSD QUARTERLY CRIME STATISTICS**

Captain Gary Knutson presented the Rossmoor Quarterly Crime Statistics. The presentation was received and filed.

**5. ELECTION OF OFFICERS**

Recommendation that the Board of Directors take the following actions in the order indicated:

1. Election of President – conducted by General Manager Mendoza; Acting President Nitikman called for nominations for the office of President. Director DeMarco nominated Director Barke for the position of President, the nomination was seconded by Director Rips. The General Manager asked if there were any other nominations. Seeing none, the General

Manager closed the nominations. Director Barke was elected as President of the Board of Directors, 3-1-1, with Director Searles voting No, and Director Nitikman abstaining.

2. Election of First Vice President – conducted by the newly elected President; President Barke called for nominations for the office of First Vice President.

President Barke nominated Director DeMarco for the position of First Vice President. The nomination was seconded by Director Rips. The President asked if there were any further nominations. Seeing none, President Barke closed the nominations. Director DeMarco was unanimously elected as First Vice President of the Board of Directors, 5-0.

3. Election of Second Vice President – conducted by the newly elected President.

Director Barke nominated Director Rips for the position of Second Vice President. The nomination was seconded by Director DeMarco. The President asked if there were any further nominations. Seeing none, President Barke closed the nominations. A roll call vote was taken. Director Rips was unanimously elected as Second Vice President of the Board of Directors, 5-0.

**B. ADDITIONS TO AGENDA:** None

**C. PUBLIC FORUM:**

Resident Maureen Wauters opined relative to Agenda Item H-1, traffic and speeding. She thanked Captain Knutson for his crime report.

**D. REPORTS TO THE BOARD:**

**1. QUARTERLY RECREATION REPORT**

Superintendent Chris Argueta provided a report outlining the Halloween Drive-In Movie in the Park and the Holiday Tree Lighting and Caroling Caravan events. The report was received and filed.

**E. CONSENT CALENDAR:**

**1a. MINUTES OF THE SPECIAL BOARD MEETING—December 2, 2020**

**ITEM E-1a. WAS PULLED FROM THE CONSENT CALENDAR TO BE VOTED ON SEPARATELY**

Motion by Director DeMarco, seconded by President Barke to approve Item E-1a. Special Board Meeting Minutes of December 2, 2020 as submitted. Motion passed 3-2, with Directors Rips and Searles abstaining as they were not present at the meeting.

**1b. MINUTES OF THE REGULAR BOARD MEETING—December 8, 2020**

Motion by President Barke, seconded by Director DeMarco to approve Item E-1b. Special Board Meeting Minutes of December 8, 2020 as submitted. Motion passed 5-0.

**F. PUBLIC HEARING:** None

**G. RESOLUTIONS:**

**1a. RESOLUTION NO. 21-01-12-01 LIST OF OFFICIALS AUTHORIZED TO TRANSACT BUSINESS WITH THE DISTRICT'S BANKS AND OTHER FINANCIAL INSTITUTIONS**

Motion by Director Nitikman, seconded by Director Rips to approve Resolution No. 21-01-12-01 by reading the title only and modifying Amendment A as follows: Delete the fifth bullet point and add Elizabeth Deering. Discussion ensued relative to officials authorized in the Resolution and Amendment A. Motion passed 5-0.

**ORDINANCES:** None

**H. REGULAR CALENDAR:**

**1. INTRODUCTION OF AN AMENDMENT TO POLICY NO. 5030 TO ALLOW THE BOARD PRESIDENT TO APPOINT RESIDENTS INCLUDING FORMER DIRECTORS TO SERVE ON COMMITTEES AND AS REPRESENTATIVES OF THE BOARD TO OUTSIDE AGENCIES AND TO ALLOW THE BOARD TO AUTHORIZE REMUNERATION TO RESIDENT APPOINTEES**

Motion by President Barke, seconded by Director DeMarco to table the motion until the proposed amendment to Policy No. 5030 was thoroughly vetted. President Barke stated that he and Director DeMarco would meet with the General Manager and General Counsel to carefully examine the proposed amendment and attempt to incorporate important discussion items for review at a future meeting of the full Board of Directors. Motion passed 5-0.

**I. GENERAL COUNSEL ITEMS:** None

**J. GENERAL MANAGER ITEMS:**

General Manager Joe Mendoza provided the Board with an update on the progress that had been made with the County on street sweeping schedule modifications and signage. He reported that Christmas tree pickups were considerably delayed due to County staff being impacted by COVID-19. He stated that a new election would be held in March for Orange County Supervisor Michelle Steel's vacant seat and Rush Park would once again serve as a voting center for residents. He reported on upcoming road repairs and improvements in Rossmoor and stated that a map would be added to the District website. The report was received and filed.

**K. BOARD MEMBER ITEMS:**

Director DeMarco thanked Captain Knutson for his quarterly crime report. He encouraged residents to be alert and do their part in mitigating crimes of opportunity and invited all to attend the Traffic Committee Meeting scheduled on January 21, 2021. Director DeMarco thanked Recreation Superintendent Chris Argueta and the Rossmoor Homeowners Association for their

contributions to the success of this year's Holiday Tree Lighting and Caroling Caravan event. He expressed his desire to see the street sweeping schedule implemented as soon as possible.

Director Nitikman opined relative to the Christmas tree pickup delays and suggested providing feedback to the County regarding the CR&R Contract. He encouraged residents to join the Neighborhood Watch Program.

Director Rips opined regarding the percentage of calls per population in Rossmoor versus residents in other communities. He requested that this information be included in the next Orange County Sheriff's Department crime report. Director Rips also requested possible noise mitigation efforts for residents living along Martha Ann that are impacted by either a missing or inadequate sound wall. Director Rips concluded by extending his personal thanks and appreciation to Milton and Beverly Houghton for their contributions to Rossmoor and beyond. Milt and Bev have been true ambassadors, leaders, and role models in demonstrating how to embrace, participate and support their community. Director Rips wished them well.

President Barke thanked Milt and Beverly Houghton for their many years of volunteer service to the Rossmoor Community and added that he was honored to have them as friends. He thanked Orange County Sheriff's Department Captain Gary Knutson for his presentation and added that he was looking forward to the Traffic Committee meeting. President Barke remarked that as an unincorporated County island, relationships with the County of Orange was crucial. He thanked Director Mark Nitikman for his bridge leadership over the last few months.

Director Searles had no comments.

**L. CLOSED SESSION:**

**M. ADJOURNMENT:**

Motion by President Barke seconded by Director DeMarco to adjourn the regular meeting at 9:10 p.m.  
Motion passed 5-0.

**SUBMITTED BY:**

**Joe Mendoza**  
**General Manager**