



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, February 10, 2015**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:00 P.M.**

**2. ROLL CALL: Directors Burgess, Casey, DeMarco  
President Kahlert  
Director Maynard had an excused absence**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS:**

**a. Orange County Sheriff's Department- Lt. Rob Gunzel: Quarterly Crime Statistics**

Discussion ensued relative to crime trends, vehicle burglaries and grand theft. He offered tips on how to prevent catalytic converter theft as well as how to minimize other crimes of opportunity.

Discussion ensued regarding traffic, street sweeping and parking enforcement. Lieutenant stated that there was only one deputy assigned to parking enforcement, and that individual was shared with many special districts in the area; however, the department would do its best to enforce violations. The report was received and filed.

**b. Orange County Emergency Management Presentation: Director Donna Boston**

Donna Boston reported on County and local emergency management procedures. She responded to a list of questions and briefed the board and community regarding the appropriate contacts, resources, monthly meetings and networking opportunities. Ms. Boston encouraged everyone to compile an emergency kit and register with Alert OC.

President Kahlert thanked Ms. Boston for her report and suggested that staff follow up on the meeting and networking opportunities available. The report was received and filed.

**B. ADDITIONS TO AGENDA—None**

**C. PUBLIC FORUM:**

Resident Bernard Beskind had announcements relative to his newly formed exercise meet-up group know as, “Walk and Talk”. He stated that he formed the group in order to exercise and get acquainted with fellow walking enthusiasts. He added that the RHA had sent out an e-blast related to the venture and the community was invited to attend.

Resident Dennis Durant opined relative to street parking issues alleged to be originating from the Rossmoor Shopping Village.

RHA Community Festival Coordinator Beverly Houghton had announcements relative to the upcoming Rossmoor Community Festival. She stated that Orange County Emergency Management (OCEM) and CERT would be among the vendors again this year. She encouraged everyone to visit the festival webpage at [www.rossmoor-rha.org](http://www.rossmoor-rha.org).

**D. REPORTS TO THE BOARD:**

**1. BUDGET COMMITTEE: FY 2014-2015 MID-YEAR BUDGET ADJUSTMENTS**

The General Manager reported that the Budget Committee met on January 29, 2015 to discuss and make recommendations on the District’s Mid-Year Budget adjustments. Incorporated in the Amended Budget are the Budget Committee’s recommendations, which also take into account the recommendations of the Public Works/CIP Committee. The Committee also recommended approval of Resolution No. 15-02-10-01 establishing revenue and expenditure total amounts for the mid-year adjustments which is agendized further in this Agenda. The report was received and filed.

**E. CONSENT CALENDAR**

**1a. MINUTES REGULAR BOARD MEETING—January 13, 2015**

**1b. MINUTES PIFC BOARD MEETING—January 13, 2015**

**1c. MINUTES SPECIAL BOARD MEETING—January 29, 2015**

**2. REVENUE AND EXPENDITURE REPORT—December 2014**

**3. QUARTERLY COYOTE SIGHTINGS/ACTIVITY REPORT**

**4. QUARTERLY STATUS REPORT**

**5. QUARTERLY RECREATION REPORT**

**6. QUARTERLY TREE REPORT**

Director Casey requested that Item E-3 Coyote Sightings and Activity Report be pulled from the consent calendar for discussion. Discussion ensued relative the labeling and structure of the new

quarterly report. Administrative Assistant, Elizabeth Deering stated that there had been previous discussion among board members to either remove the coyote report as a recurring agenda item, or make it less frequent. She added that without clear direction as to their preference, she chose to provide the board with a year-to-date summary in order to provide a snapshot of the activity that had occurred from the report's inception.

Motion by Director Casey, seconded by Director DeMarco to approve Items E-1a, E-1b, E-1c, E-2, E-4, E-5, and E-6 on the Consent Calendar. Motion passed 4-0.

Motion by Director Casey, seconded by Director DeMarco to approve Item E-3 on the Consent Calendar. Motion passed 4-0.

**F. PUBLIC HEARING:**

**1. MISSION STATEMENT, GOALS AND OBJECTIVES**

**PRESIDENT KAHLERT OPENED THE PUBLIC HEARING AT 8:15 PM**

Bernard Beskind opined relative to his view that more focus should be put on the overall vision of the district, its demographics and providing recreational opportunities and activities for all age groups.

**PRESIDENT KAHLERT CLOSED THE PUBLIC HEARING AT 8:20 PM**

Discussion ensued. Motion by Director DeMarco, seconded by Director Casey to accept the proposed Mission Statement Goals and Objectives for second reading and adoption. Motion passed 4-0.

**G. RESOLUTIONS**

**1. RESOLUTION NO. 15-02-10-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES ESTABLISHING THE MID-YEAR ADJUSTED BUDGET REVENUE AND EXPENDITURES TOTALS AMOUNT FOR THE FISCAL YEAR 2014-2015**

Recommendation to Approve by roll call vote, Resolution No.15-02-10-01 by reading the title only and waiving further reading as follows:

**RESOLUTION NO. 15-02-10-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES ESTABLISHING THE MID-YEAR ADJUSTED BUDGET REVENUE AND EXPENDITURES TOTALS AMOUNT FOR THE FISCAL YEAR 2014-2015**

Discussion ensued. Director Burgess had comments relative to the resolution language in the third paragraph and the numerical values contained in Attachment A. Motion by Director DeMarco, seconded by Director Casey to approve by roll call vote Resolution No. 15-02-10-01

with the following changes: *amend the language in the third Whereas, amending the date to read “regular meeting February 10, 2015” and amend the amount in Attachment A, under expenditures Fund 20 to read \$374,258; read the title only and waiving further reading.* Motion passed unanimously by roll call vote 3-1, with Director Burgess voting No.

**1. SECOND READING OF ORDINANCE NO. 2015-01 REGARDING REVISION TO POLICY NO. 6011 CONCERNING THE RULES AND REGULATIONS FOR THE USE OF DISTRICT PROPERTY—6011.73 ALCOHOL.**

Recommendation to give second reading and adopt proposed ordinance 2015-01 relating to the enforcement of District policies and to revised policy relating to the regulation and/or use of District Property-Alcohol, as well as regulation of food vendors. The adoption of ordinances and policies require two readings, publication of the proposed ordinances in a newspaper of general circulation and 30 days to take effect after second reading.

**PRESIDENT KAHLERT OPENED THE PUBLIC HEARING TO SOLICIT PUBLIC COMMENT ON ORDINANCE NO. 2015-01 AND POLICY NO. 6011.**

RHA President Mark Nitikman had comments relative to whether or not previous edits had been incorporated into the final policy. General Counsel assured him that said edits had been incorporated.

**SEEING NO FURTHER PUBLIC COMMENTS, PRESIDENT KAHLERT CLOSED THE PUBLIC HEARING.**

Motion by Director Casey, seconded by Director Burgess to commence with a roll call vote to adopt proposed ordinance 2015-01 relating to the enforcement of District policies and to revised policy relating to the regulation and/or use of District Property-Alcohol, as well as regulation of food vendors. Motion passed by roll call vote, 4-0.

**H. REGULAR CALENDAR:**

**1. ADJUSTMENT OF COMPENSATION FOR UNREPRESENTED EMPLOYEE-GENERAL MANAGER**

General Counsel provided a brief staff report. Discussion ensued relative to bonus amount and proposed amendment to the General Manager agreement modifying the evaluation date.

Motion by Director DeMarco, Seconded by Director Casey to award the General Manager a 7% bonus now, as previously discussed in closed session at the December 2014 regular board meeting, retroactive to December 2014. Motion passed 4-0.

Motion by Director DeMarco, seconded by Director Burgess to amend the General Manager Agreement to move the bonus award period and evaluation to coincide with the Fiscal Year (June to June). Motion passed 4-0.

Further discussion ensued relative to the timing of the next General Manager performance evaluation. Motion by Director DeMarco, seconded by Director Casey to adopt language to mandate

that the next General Manager performance evaluation take place at the conclusion of the fiscal year. Motion passed 4-0.

#### **I. GENERAL MANAGER ITEMS:**

The General Manager reported that staff would be scheduling a CIP Committee meeting prior to March 10<sup>th</sup> in order to review the 5 year capital improvement plan and to look at any necessary adjustments to recommend for the board's consideration. He announced that the board was invited to the West County Connector I-405 Dedication Ceremony on Thursday, February 12, 2015 at 2:00 p.m. He encouraged board members to attend. Director Casey stated that he would be in attendance. The General Manager also updated the board relative to progress on the Montecito Road Traffic and safety concerns, stating that the district had received a very favorable response from County Staff and they were currently engaged in addressing the district's concerns. There was a delay relating to the street lighting issue due to the fact that there were extra labor costs associated with getting County workers out to the location at night. The County had opined that the street lighting was in compliance with state standards, however he did not agree. He added that with the board's approval the district could offer to pay the additional costs in order to expedite a solution. Director DeMarco opined that the lighting may have met standards in the past but they are too dim for current conditions. He suggested installing a different wattage of bulb to remedy the situation. General Manager Ruth agreed to explore his suggestion. General Manager Ruth announced that they would be scheduling a meeting with the Los Alamitos School District Superintendent to discuss items of mutual concern such as parking, traffic and landscaping.

#### **J. BOARD MEMBER ITEMS**

President Kahlert announced that the district would be implementing a procedural modification beginning with the March 10, 2015 meeting. The district encourages public comments, however, from now on they will be required to fill out a speaker card and submit it to the administrative assistant prior to the meeting. The new speaker card system is standard in most municipalities. The card must include such information as the speaker's name, agenda item and topic, etc. The system will help the board and public to conduct more organized and efficient meetings and remain on topic.

Director Casey had comments relative to the maintenance of trees being planted on school site perimeters. He stated that Director DeMarco had made the suggestion that it may be possible to utilize student volunteers in return for service hour credit. He expressed his enthusiastic support of the idea and felt it would give students an appreciation for the value of trees and encourage them to care for the urban forest. He added that effectively utilizing community volunteers was also in line with the financial stability portion of our newly adopted goals and objectives. He added that once a formal volunteer program and procedures were in place, citizens could apply via the district website. He concluded by providing status updates on the I-405 Toll Road situation, assessing the project's potential impact on Rossmoor and reiterating the district's position of no toll lanes.

Director DeMarco requested that staff explore the possibility of installing digital speed limit signs with built-in radars on major streets within the community. He opined that it was a safety concern of many community members and helped to discourage speeding. He encouraged everyone to obtain an emergency kit and to register their mobile phone numbers with Alert OC at [AlertOC.com](http://AlertOC.com)

in order to be updated on important local emergency information. He commended Bernard Beskind and his Walk and Talk program, thanked the RHA for their promotion and encouraged locals to join the group for exercise and companionship. He concluded by reminding everyone to feel free to attend the RCSD board meetings and express their views and concerns and to be sure to attend the upcoming Rossmoor Community Festival, Sunday, May 4, 2015 from 10 a.m. to 5 p.m.

President Kahlert wished everyone a Happy Valentine's Day and reminded them to celebrate safe and sober. He wished all of the high school spring sports teams' good luck and a great season. He reminded high school seniors with government classes had three months left to fulfill attendance requirements at local government meetings. He assured the public that the district was actively working and formulating ideas to expand programming and recreation to provide for all age groups throughout the year. He thanked staff for their hard work on the Mission, Goals and Objectives and stated that he would like to see more people attend the meetings.

**K. CLOSED SESSION: None**

**L. ADJOURNMENT:**

Motion by Director Casey, seconded by Director DeMarco to adjourn the regular meeting at 9:15 p.m. Motion passed 4-0.

**SUBMITTED BY:**

**James D. Ruth  
General Manager**