



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, May 12, 2015

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

- 2. ROLL CALL: Directors Burgess, DeMarco, Maynard
President Kahlert
Director Casey had an excused absence**

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS:

- a. Golden State Water Co—Mr. Matt Puffer Water Conservation Analyst Re: Water Conservation Mandates**

Water Conservation Analyst Matt Puffer gave a PowerPoint presentation to the board and public. The presentation provided an overview of water audit that the Rossmoor Community Services District had recently undergone. He made suggestions for improvements and provided information relative to grants, rebates, etc. Mr. Puffer took questions from the public regarding household water conservation mandates. He announced that the Golden State Water Company would be holding a series of public forums to educate and inform the public. The first of which would be on May 26, 2015 at The Marriott in Cypress location.

- b. Orange County Sheriff Department Lt. Rob Gunzel Re: Quarterly Crime Statistics**

Lieutenant Robert Gunzel gave a report to the board on the latest crime statistics. He stressed that the vehicle theft and burglaries that had occurred were crimes of opportunity resulting primarily from resident's failure to lock and secure property and valuables. He provided suggestions for improvement and gave a brief overview of Proposition 47, a law that has reduced simple drug possession and some property crimes to misdemeanors, and its impact on enforcement.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

Dr. Barke, Los Alamitos Unified School District representative provided an overview of the School District’s progress with regard to school-related traffic mitigation. He announced that he planned to attend RCSD board meetings regularly to provide status updates. He stated that the following recent things had been done to address the traffic: a reduction in inter district transfers by 60 students; 30 new residents had moved in and further reductions were planned, adding transportation alternatives—buses, staggered start times, lowered class sizes to 32 students beginning in September, opening perimeter gates at school sites, efficiency protocols for pickups, red curbs to prevent parking on Foster Road, relocating the summer school program into surrounding communities and forming a working group with the RCSD to discuss items of mutual concern. The Board thanked Dr. Barke for the progress update.

D. REPORTS TO THE BOARD

1. REPORT OF THE GENERAL MANAGER RE: PROCEDURES FOR EVENTS REQUESTING THE DISPENSING OR CONSUMPTION OF ALCOHOL (BEER AND WINE ONLY).

Recommendation to receive the General Manager’s report on the procedures for events requesting the dispensing or consumption of alcohol (beer and wine only). Discussion ensued. The report was received and filed.

E. CONSENT CALENDAR

Director Burgess requested that Agenda Item E-2 Revenue and Expenditure Report be pulled from the agenda at this time.

Director Maynard requested that Agenda Item E-3 Quarterly Status Report be pulled from the agenda at this time.

Motion by Director DeMarco, seconded by Director Maynard to approve Item E-1a. Minutes as submitted. Motion passed 4-0.

1a. MINUTES REGULAR BOARD MEETING—April 14, 2015

2. REVENUE AND EXPENDITURE REPORT—March 2015

Discussion ensued relative to the format of the report.

Motion by Director Maynard, seconded by Director DeMarco to approve Item E-2, March 2015 Revenue and Expenditure Report as submitted. Motion passed 4-0.

3. QUARTERLY STATUS REPORT

Director Maynard stated that there were many great accomplishments contained in the report. He

requested that the General Manager provide an overview to highlight the various goals and objectives for the benefit of the public. The General Manager presented several highlights of the quarterly report.

Motion by Director Maynard, seconded by Director DeMarco to approve Item E-3 Quarterly Status Report as submitted. Motion passed 4-0.

F. PUBLIC HEARING: None

G. RESOLUTIONS—None

ORDINANCES—None

H. REGULAR CALENDAR:

1. PUBLIC WORKS/CIP COMMITTEE RECOMMENDATIONS RE: PRELIMINARY FY 2015-2016 FUND 40 BUDGET AND PROJECT LIST.

Discussion and possible action on the report of the Public Works/CIP Committee's recommendations for the Fund 40 Capital Improvement Budget and Project List for inclusion with the FY 2015-2016 Preliminary Budget. Also included are the Fund 40 Budget and Project List for FY 2016-2017 for information only.

Discussion ensued relative to recent CIP Committee project list modifications and the addition of a separate water conservation budget line item and research relative to grant relief. The report was received and filed.

2. AMENDMENTS BUDGET COMMITTEE RECOMMENDATIONS RE: PRELIMINARY 2015-2016 ANNUAL BUDGET AND SALARY PLAN.

Recommendation to receive the report of the Committee and provide direction to the General Manager regarding the formulation of an FY 2015-2016 Final Budget and FY 2015-2016 Annual Salary Plan.

Discussion ensued relative to revenue and property tax projections and methodology. The report was received and filed.

3. REQUEST FOR FUNDING FOR THE 4TH OF JULY FIREWORKS SPECTACULAR AT THE JOINT FORCES TRAINING BASE.

Recommendation to Authorize General Manager to contribute funds in the amount of \$6,200 to the 4th of July Fireworks Spectacular event at the JFTB.

Discussion ensued relative to the scope of this year's event and speculation as to what changes may be forthcoming. Motion by Director DeMarco, seconded by Director Maynard to authorize the General Manager to contribute funds in the amount of \$6,200 to the 4th of July Fireworks Spectacular event at the JFTB. Motion passed 4-0.

4. REQUEST FOR BOARD DIRECTION RE: DEVELOPMENT OF A NEW POLICY FOR THE FISCAL MANAGEMENT AND ALLOCATION OF DISTRICT STAFF HOURS AND RESOURCES.

Recommendation for Discussion and possible action regarding a request for a new policy to address the fiscal management and allocation of District staff hours and resources.

President Kahlert stated that similar policies were standard across other agencies requiring extensive reports that involved significant staff time/hours to come before the entire board for approval. He added that this policy would be a tool to create more consistency as it pertained to the management of staff hours and resources. It was the consensus of the board that the General Manager work with General Counsel to develop a new policy or modify an existing policy to address the fiscal management and allocation of district staff hours and resources and bring back to the board for first reading at the next regular board meeting.

5. REQUEST FROM CSDA FOR A DISTRICT RESPONSE TO PROPOSED LEGISLATION—SB 239 RE: FIRE PROTECTION SERVICE AGREEMENTS

Recommendation to Authorize General Manager to author and Board President to sign a response opposing proposed legislation—SB 239 re: Fire Protection Service Agreements.

Brief discussion ensued. Motion by Director DeMarco, seconded by Director Maynard to authorize the General Manager to author and the Board President to sign a response opposing proposed legislation—SB 239 re: Fire Protection Service Agreements. Motion passed 4-0.

I. GENERAL MANAGER ITEMS:

The General Manager reported that he had received a call from Director Ron Casey regarding the notification he had received from Seal Beach Councilmember Gary Miller regarding the I-405/22 Soundwall CalTrans was in the midst of discussion about taking six properties and moving the Soundwall back to accommodate construction. He further reported that the City of Los Alamitos wanted to form an Ad Hoc Committee with the RCSD and he agreed with the concept as long as it was kept on the Ad Hoc level. He congratulated RHA and RCSD staff and volunteers for a successful Rossmoor Community Festival event. He thanked Matt Puffer with Golden State Water Company for a great drought report, audit and presentation. He stated that he had a great meeting with Los Alamitos Superintendent Sherry Kropp and Dr. Barke. He added that President Kahlert had appointed Director Casey to the Los Alamitos School District/RCSD Working Group. Finally he announced that he would be attending the Orange County Planning Commission Wireless Ordinance Meeting the following day at 1:30 p.m.

J. BOARD MEMBER ITEMS

Director DeMarco stated that the General Manager had devoted time working with the County and So Cal Edison to improve road striping and street lighting conditions on Montecito Road. The County had responded by repainting portions of the striping. He opined that the illumination remained inadequate. He suggested they view the Montecito Road in the evening hours because despite the stripes being repainted, it appeared there had been no change. He requested that they

continue to pursue an adequate solution to the issue. He thanked Dr. Barke for the Los Alamitos Unified School District traffic mitigation update and requested that we add his report to future agendas if possible. He announced that the next school board meeting would be held in the Rush Park Auditorium on May 19, 2015. He also stated that he and his family had attended this year's Rossmoor Community Festival and had a lot of fun. He praised staff for putting on a great event. Director DeMarco thanked Lieutenant Gunzel for the crime statistics report and added that many of the thefts outlined were avoidable crimes of opportunity.

Director Maynard announced that Director DeMarco, the General Manager and him had met with newly elected Orange County Supervisor Michelle Steele recently. He stated that the meeting went well and the Supervisor seemed to be open to Rossmoor's vision and willing to listen to the needs of her constituents. He added that he looked forward to working with Supervisor Steel and her staff regarding latent powers and park usage. He thanked the Golden State Water Company for the free water saving hose nozzles, shower heads and other supplies and informational materials. He encouraged the public to attend their public hearing on May 20, 2015 in Cypress. He thanked Dr. Barke for the school traffic update. He stated that the Los Alamitos School District was making great strides on behalf of residents such as lowering class sizes and reducing traffic and he looked forward to the continued expression and exchange of ideas.

President Kahlert thanked Golden State Water Company for their presentation. He reminded residents about the Mandatory Water Conservation and Rationing and public hearing on Wednesday, May 20th at 6:30 p.m. at the Courtyard by Marriott in Cypress, CA. He thanked the RHA and RCSD for their hard work on the Rossmoor Community Festival. He briefed the Board and community on the recent meeting that he and the General Manager had with Los Alamitos Unified School District Superintendent Dr. Kropp and Dr. Barke. Finally, he thanked the entire community for their attendance. He said it was great to see so many people in the audience and he enjoyed hearing from them.

K. CLOSED SESSION—None

L. ADJOURNMENT:

Motion by Director DeMarco, seconded by Director Maynard to adjourn the regular meeting at 9:10 p.m. Motion passed 4-0.

SUBMITTED BY:

James D. Ruth

General Manager