



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
Auditorium
3021 Blume Drive
Rossmoor, California 90720

Tuesday, February 11, 2025

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Directors Remnet, Shade, DeMarco, Maynard
President Searles
3. PLEDGE OF ALLEGIANCE Cub Scout Pack 667 from Weaver and Lee
Elementary Schools
4. PRESENTATIONS:
 - a) Recognition of Sponsors for the 2024 Rossmoor Family Festivals and Rossmoor Winter Festival

On behalf of the Board, President Searles thanked and recognized all sponsors of RCSD's summer events and winter festival and presented each with a plaque in appreciation for their service.

- b) Orange County Sheriff's Department Captain AJ Patella presents Community Safety update.

Orange County Sheriff Captain AJ Patella compared Community Safety statistics for the same period this year and last year; discussed increases and decreases in specific incidents; noted increases in the number of calls reporting suspicious activities and decreases in crimes against property. Captain Patella continues to encourage the community to be vigilant in locking windows, doors and cars. He addressed the homeless encampment behind the wall on Martha Ann. The new Daylighting Law (AB413), also known as parking too close to the intersection, was addressed and Captain Patella noted that citations will be issued to vehicles parked within 20 feet of an intersection. Distraction thefts were also discussed and Captain Patella asked that people be very aware of their surroundings.

B. ADDITIONS TO AGENDA – None

C. PUBLIC FORUM

Orange County Fire Authority Captain Kyle Cain spoke about the recent fire on Foster Road and the catastrophic failure of the closest water supply line. The contingency plan was to use secondary and tertiary hydrants which were nearby. Questions followed regarding response time, fire hydrant maintenance and frequency and number of trucks on the scene. Captain Cain encouraged the public to practice EDITH (Emergency Drills in the Home) and be prepared in the event of an emergency.

Sid Rhodes – Yellowtail Drive. Does not want a tree in his parkway. Disputing the fact that RCSD has rights to his parkway. Does not appreciate code enforcement being called. Opined that it is a waste of taxpayer dollars and that his point-of-view should have more pull than Joe Mendoza’s wishes and warned that RCSD is liable for any damage done by roots.

D. REPORTS TO THE BOARD

1. PARKS/FACILITIES MAINTENANCE REPORT – OMERO PEREZ

Park Superintendent Perez presented details of the Parks/Facilities Maintenance Report.

Director Maynard asked Superintendent Perez to rate the facilities and park turf on an ABC scale, to which he responded “A” to both.

Director Remnet inquired about playground repairs and the need for licensed inspectors. General Manager Mendoza informed Director Remnet that Certified Inspectors are called out when there are complete pieces/sections of playground equipment are changed out, or, on an as needed basis.

President Searles asked Superintendent Perez for his opinion on the exercise clusters in Rush Park.

2. RESULTS OF THE 2024 SATISFACTION SURVEY

Administrative Assistant Whang reported on the results of the 2024 Satisfaction Survey. She reported that 250 responses were received and that most respondents expressed great satisfaction in the parks, facilities, and programming, noting comments related to street sweeping, traffic and the need for pet waste disposal bags, water stations and updated exercise clusters. Ms. Whang report that the community is satisfied overall with the parks, facilities and programming that RCSD is providing.

E. CONSENT CALENDAR

1. MINUTES:

- a. Regular RCSD Board Meeting of January 14, 2025
 - b. Regular PIFC Meeting of January 14, 2025
 - c. Special RCSD Board Meeting of January 6, 2025
 - d. Special RCSD Board Meeting of December 16, 2024
2. DECEMBER 2024 REVENUE AND EXPENDITURE REPORTS AND JANUARY 2025 WARRANTS
3. 2025 RCSD BOARD COMMITTEE ASSIGNMENTS

President Searles had comments on the meeting minutes of January 14, 2025, which were addressed prior to the meeting. There were no other public comments on the Consent Calendar.

Motion by President Searles, seconded by Director Shade, to approve Item E-1 as presented with changes being made to the meeting minutes of January 14, 2025, which carried 5-0, by voice vote.

F. PUBLIC HEARING:

None.

G. REGULAR CALENDAR

1. RESOLUTION NO. 25-02-11-01 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE MID-YEAR AMENDED BUDGET REVENUES AND EXPENDITURES TOTAL AMOUNTS FOR THE FISCAL YEAR 2024-2025

General Manager Mendoza discussed the layout of the report. Followed by discussion regarding the items discussed at the CIP committee meeting (Directors Searles and Maynard). He indicated that costs for obtaining a backup generator for all locations is in process. Staff is also researching cost and replacement for electrical panels at Rush Park, cost and replacement of Rossmoor Park playground equipment, cost to install pet waste bags, and water stations. Staff is also researching the possibility of refurbishing the park kitchens and all restrooms. License plate readers are also on the list of items to researched. It was mentioned that funding from county may be possible and that the General Manager is drafting a letter to the office of Supervisor Janet Nguyen. The General Manager will come back to the board in March for the inclusions in next year's budget.

Director Maynard reported that the main agenda of the CIP Committee was whether there were any identifiable items to add to the mid-year budget adjustments and it was determined there were none.

Director Shade agreed that all the items identified should be considered for next year's budget.

Director Remnet spoke about a possible 5-year plan and adding exercise clusters to Rossmoor Park. She further cautioned that the District pay close attention to grant terms in addition to the money.

Director DeMarco inquired about the life expectancy of the exercise equipment. General Manager Mendoza indicated the District is working with those groups that are most strongly associated with the parks, working with the Youth Center and Lina Lumme, LAGSL, and others. to discuss applying for the Land and Water Grant.

President Searles suggested that Director Remnet collaborate with the General Manager to apply for applicable grants. He further suggested that all the Directors be included in the CIP plan and become more of an integral part of the strategy and create more community involvement in the plan.

Budget Committee

General Manager Mendoza thanked Mr. Matsumoto for his service whose contract expires on February 28, 2025. Mr. Matsumoto reported that property tax revenues were up more than 4% in January and that there was a shortfall in December that was felt across Orange County, which has since corrected itself. He went on to identify areas in which the budget needed to increase and decrease prior to FY 2024/2025 close noting proposed adjustments to Supplemental Property Tax, Pickleball reservations, Salaries, Mileage, Medical Insurance, Mileage Reimbursement, Maintenance, Financial Consulting, and Community Events.

President Searles inquired as to how the District avoids getting into the position of not accruing leave balances. Mr. Matsumoto responded that audited financial statements reflect compensated absences and that the budget doesn't really have a place for that.

The General Manager pointed out that Shakespeare by the Sea has recently become a mid-year issue and that they are asking the District for \$7,000-\$9,000 in donations to put Rossmoor on their event calendar.

Director Remnet noted that the \$7,000-\$9,000 represents a shortfall from last year. She stated that she feels it is a very popular event and requests that the District continue to support the arts.

Counsel Preziosi indicated that any expenditure over \$5,000 would need to be agendized.

Mr. Matsumoto indicated the bank balances are healthy and feels comfortable about spending \$5,000 on Shakespeare.

Director DeMarco suggests using the \$5,000 to open the door to negotiate a deal.

President Searles asked Mr. Matsumoto about the deferred compensation program and to summarize the mid-year Budget adjustments.

Motion by Director DeMarco, seconded by Director Remnet to adopt RESOLUTION NO. 25-02-11-01 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE MID-YEAR AMENDED BUDGET REVENUES AND EXPENDITURES TOTAL AMOUNTS FOR THE FISCAL YEAR 2024-2025.

The motion carried 5-0, with the following roll call vote:

AYES: Directors Remnet, Shade, DeMarco, Maynard and President Searles
NOES: None
ABSTAIN: None
ABSENT: None

2. DISCUSSION AND POSSIBLE ACTION RE: AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A ONE-YEAR PROFESSIONAL SERVICES AGREEMENT WITH PLATINUM STRATEGIES INC. FOR ACCOUNTING SERVICES

General Manager Mendoza provided the background leading up to the selection of Platinum Strategies Inc. and introduced Josh Byerrum, CPA, and Partner of the company. He further discussed the onboarding and transition process and the cost savings associated with the change.

President Searles deferred to Directors Remnet and Shade as members of the Personnel and Contract Administration Committee, to share their thoughts on the possibility of entering into a Professional Services Agreement with Platinum Strategies Inc. Discussion ensued regarding the Prop 68 Grant and the possibility of incurring additional fees.

Director DeMarco inquired about familiarity with Black Mountain accounting software.

Director Maynard inquired about the organizational structure of Platinum Strategies Inc. and the rate structure.

Director Searles inquired about the comfort level of taking on and becoming familiar with the District's accounting procedures.

Motion by President Searles, seconded by Director Remnet, to approve entering into a one-year Professional Services Agreement with Platinum Strategies Inc., by voice vote, the motion carried 5-0.

3. DISCUSSION AND POSSIBLE ACTION RE: AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A TWO-YEAR PROFESSIONAL SERVICES AGREEMENT FOR TENNIS INSTRUCTION AT ROSSMOOR PARK

General Manager Mendoza discussed the requested changes to the Beau Berglund contract being an increase in court fees by \$.50 for 2025 and \$.50 for 2026. He also addressed the reduction in cancellation fees to mirror that of the cancellation fee imposed on residents, which would be half of what the previous contract called for.

Director Remnet discussed that she and Director Shade agreed upon moving forward with the contract as presented.

Motion by President Searles, seconded by Director Shade, to approve entering into a two-year Professional Services Agreement for Tennis Instruction at Rossmoor Park., by voice vote, the motion carried 5-0.

4. DISCUSSION AND POSSIBLE ACTION RE: AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A TWO-YEAR PROFESSIONAL SERVICES AGREEMENT EXTENSION WITH LANDCARE USA, LLC

General Manager Mendoza outlined the current contract terms and the request from Landcare USA, LLC for a 5% cost of living increase which was negotiated down to 3% for 2025 with an additional 3% for 2026.

Director Remnet opined there being too much ambiguity in the contract. Director Shade indicated she is confident with staff and reviewing the contract again in two years.

Director Maynard asks for confirmation of the favorable 30-day termination clause, which Counsel Preziosi provided.

Motion by President Searles, seconded by Director Shade, to approve entering into a two-year Professional Services Agreement Extension with Landcare USA, LLC., by voice vote, the motion carried 5-0.

5. DISCUSSION AND POSSIBLE ACTION RE: AUTHORIZING THE GENERAL MANAGER TO ENTER INTO SEASONAL CONTRACTS WITH ELITE SPECIAL EVENTS TO PROVIDE SERVICES AT THE 2025 ROSSMOOR HEALTH AND WELLNESS, SUMMER, AND WINTER FESTIVALS.

General Manager Mendoza identified the contracts as being the same templates utilized for festivals in 2024, the only change being the removal of the beer garden.

President Searles deferred to the Personnel and Contract Administration Committee for their comments. Director Shade agreed with moving forward and opined that the removal of the beer garden was warranted and had no added value.

Director Remnet questioned the need for one contract cover all events.

Director DeMarco pointed out there are three separate contracts that cover the 1. Health & Wellness Event, 2. Four Summer Events, and 3. the Winter Festival.

Motion by President Searles, seconded by Director Shade, to approve entering into Seasonal Contracts with Elite Special Events to provide services at the 2025 Rossmoor Health and Wellness, Summer and Winter Festivals, by voice vote, the motion carried 5-0.

6. DISCUSSION AND POSSIBLE ACTION RE: AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A ONE-YEAR CONTRACT EXTENSION WITH CITY OF BREA/IT

General Manager Mendoza outlined the coverage currently provided by Brea IT. He indicated that Brea IT has requested an 8% increase which he feels is appropriate for the level of service the District is receiving.

Directors Remnet and Shade were in agreement to move forward with the contract.

Motion by Director Maynard, seconded by Director Shade, to approve entering into a one-year contract extension with City of Brea IT, by voice vote, the motion carried 5-0.

H. GENERAL MANAGER ITEMS

The General Manager updated the Board on the OCTA/Caltrans issue along the freeway, which is very complex. There are plans for information to be disseminated to the public regarding the activities in the area along the 605 freeway behind Marth Ann. There will be a community outreach program presented at Rush Park Auditorium on March 29th 9am-11 am.

He discussed the Rossmoor Picnic Shelter being in plan check. Plan review is to be completed by February 20th. Approximate project completion date is the end of May.

The Rush Park East Room has been upgraded by adding sound mitigation panels. Receiving great compliments on the positive effects.

FEMA Covid Relief Grant is approved but stalled by Presidential order; RCSD installed outdoor surveillance cameras are currently disconnected until District Policy and signage is established; Shakespeare by the Sea is looking for donations to secure dates in Rossmoor this summer; Meeting scheduled with Farmers Market to discuss the future of the program.

LAGSL – the District is now receiving payment for snack bar use; LAGSL has released the use of fields on Friday nights; they are looking for additional fields to use.

Director DeMarco requested clarification about the surveillance cameras and LAGSL. He also spoke about the brush behind Martha Ann and thanked General Manager Mendoza for pushing on the subject.

I. BOARD MEMBER ITEMS

Director Remnet gave a recap of various events and committees she has attended in recent weeks including: OCTA Citizens Advisory Committee and ISDOC conference. She also noted that Rossmoor Women’s Club and RHA are currently running membership drives.

President Searles thanked guests and attendees. He would like the Board to consider a CIP/Town Hall big picture plan. Consideration of all agency town hall twice a year.

Director DeMarco asked the General Manager to identify who is responsible for Rossmoor’s hydrant maintenance. He suggested that the District demand every hydrant be tested because one had a catastrophic failure when it was needed.

J. CLOSED SESSION

President Searles adjourned to Closed Session at 10:05 p.m. to discuss following items:

1. PUBLIC EMPLOYEE APPOINTMENT; EMPLOYMENT; INTERVIEW CANDIDATES
Pursuant to Government Code Section 54957(b) Position: District General Manager
2. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6
District Representative: Nathan Searles
Unrepresented Employee: General Manager

OPEN SESSION – 10:40 p.m.

President Searles reconvened to Open Session at 10:45 p.m. with all Board Members present.

3. CLOSED SESSION REPORT BY GENERAL COUNSEL

General Counsel Preziosi reported that the Board took no reportable action during Closed Session.

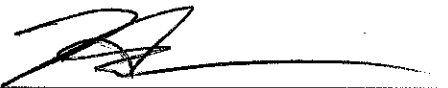
K. GENERAL COUNSEL ITEMS – None.

L. ADJOURNMENT

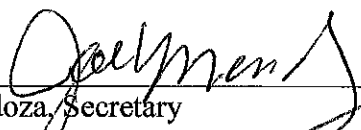
President Searles adjourned the meeting at 10:47 p.m.

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT



Nathan Searles, President

 2/12/25

Joe Mendoza, Secretary
Rossmoor Community Services District

APPROVED:



ROSSMOOR COMMUNITY SERVICES DISTRICT
2024-2025 SUMMARY AND COMPARISON/JANUARY

TOTAL CALLS TO DISPATCH

2025 – (160)	2024 – (145)
+25	17%

TOTAL REPORTS (CRIMINAL & NON-CRIMINAL)

2025 – (10)	2024 – (21)
-11	52%

CRIMES AGAINST PERSONS

2025 – (1)	2024 – (1)
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CRIMES AGAINST PROPERTY/SOCIETY

2025 – (5)	2024 – (11)
-6	54%

SUSPICIOUS ACTIVITY CALLS

2025 – (21)	2024 – (16)
+5	31%

CRIMES AGAINST PERSONS SUMMARY

2025

- (1) Domestic Violence

2024

- (1) Domestic Violence

CRIMES AGAINST PROPERTY/SOCIETY SUMMARY (BRIEF DESCRIPTION)

2025

- (2) Theft (Unlocked Vehicle/Distracted)
- (2) Burglary (0 Residential/2 Vehicle)
- (1) Vehicle Tampering

2024

- (6) Burglary (2 Residential/4 Vehicle)
- (3) Theft (1 Catalytic/1 Tools/1 License Plate)
- (2) Fraud/Identity Theft

The above statistics were generated from our internal computer aided dispatch (CAD) system. Data may differ from the Uniformed Crime Reporting (UCR) from Department of Justice (DOJ). This report is intended to provide a statistical overview and general comparison for the district. Additionally, the statistics may not be consistent with the posted blotter data. The blotter displays all calls received through OCSD dispatch and frequently do not generate crime reports.