



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, March 13, 2012

A. ORGANIZATION

- 1. CALL TO ORDER: 7:06 P.M.**
- 2. ROLL CALL: Directors Casey, Maynard, Rips,
President Coletta
Director Kahlert had an excused absence.**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS-None**

B. ADDITIONS TO AGENDA

**1. REHABILITATION PROJECT-RUSH PARK INDOOR/OUTDOOR MEN'S
RESTROOMS**

The General Manager requested that item B-1 be placed on the agenda. He stated that in order to add the item to the agenda, a unanimous vote of the Board was required.

Motion by Director Rips, seconded by Director Casey to accept Item B-1 as an addition to the agenda. Discussion ensued. Director Maynard stated that he did not feel comfortable making a decision on an item which required more time to thoroughly examine. Therefore he could not support the motion. Motion failed 3-1, with Director Maynard voting No.

C. PUBLIC FORUM:

Dave Burgess had comments relative to the proposed Rush Park Auditorium restroom and office rehabilitation project. He opined that the appropriate research had not been done relative to the project scope, costs and materials.

President Coletta requested that Mr. Burgess submit something to the General Manager in a written outline format, supporting his assertions.

D. REPORTS TO THE BOARD

1. REPORT OF THE GENERAL MANAGER RE: GOVERNANCE

Recommendation to receive the report and provide direction to the General Manager on future governance initiatives. The General Manager reported relative to the latest request for financial data the District had submitted to County Supervisor John Moorlach. He stated that, to date, the District had not received a reply. He also updated the Board on the status of the request for an Attorney General Opinion and the Public Records Act Request which had been submitted to the County. He stated that both were still pending but it seemed that an Attorney General opinion was close at hand. The report was received and filed.

2. REPORT OF THE PUBLIC WORKS/CIP COMMITTEE RE: FY 2011-2012 CAPITAL IMPROVEMENT PROJECT RECOMMENDATIONS

Recommendation to receive the report of the Public Works/CIP Committee recommending approval of a revised Fund 40 Project List.

The Public Works/CIP Committee met on February 27, 2011 to review the current state of the District's capital projects and make recommendations to the Board. Documents reviewed by the Committee on the District's Capital Improvement Program are attached as a part of Committee Agenda Items C-1 and C-2. Following are the recommendations of the Committee:

1. Approve in concept a project for the installation of monument signage at the Rossmoor Shopping Village.
2. Authorize General Manager to adjust the project list of the District's 2011-2012 Capital Improvement Plan to include a project for the installation of monument signage at three locations at the Rossmoor Shopping Village.
3. Direct General Manager to perform due diligence for determining the requirements approvals and actual cost of the installations(s) and inform the Board of findings for possible approval of the project.

Discussion ensued relative to the community signage project's size, scope, costs and traffic study (still pending). Motion by Director Rips, seconded by Director Maynard to direct the General Manager to perform due diligence for determining the requirements, approvals and actual cost of the installations(s) and inform the Board of findings for possible approval of the project. Motion passed 4-0.

E. CONSENT CALENDAR

ITEM E-1a. MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 14, 2012 WERE PULLED FROM THE CONSENT CALENDAR AT THIS TIME

1a. MINUTES-REGULAR BOARD MEETING OF FEBRUARY 14, 2012

The General Manager stated that General Counsel was currently reviewing the February 14, 2012 minutes for accuracy and clarity in the wording of the motion relative to the Rose Simpson parkway tree appeal. He stated that they would bring the minutes, with any changes suggested by General Counsel, back to the Board for approval at their regularly scheduled March meeting.

Motion by Director Maynard, seconded by Director Rips to table Item E-1a., February 14, 2012 Regular Board Meeting minutes, have them reviewed by General Counsel Jeff Ferre and bring them back to the Board for its approval at their regularly scheduled meeting in April 2012. Motion passed, 4-0.

THE BOARD RETURNED TO ITS REGULAR CONSENT CALENDAR AT THIS TIME

2. JANUARY 2012 REVENUE AND EXPENDITURE REPORT

Motion by Director Maynard, seconded by Director Rips to approve the January 2012 Revenue and Expenditure report, as submitted. Motion passed, 4-0.

F. PUBLIC HEARING-None

G. RESOLUTIONS

1. RESOLUTION NO. 12-03-13-02 A RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT AMENDING AND ADOPTING LOCAL GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (PUB. RESOURCES CODE SECTION 20000 ET SEQ.)

Recommendation to approve Resolution No. 12-03-13-01 by reading the title only and waiving further reading as follows:

RESOLUTION NO. 12-03-13-02 AMENDING AND ADOPTING LOCAL GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (PUB. RESOURCES CODE SECTION 20000 ET SEQ.)

Resolution No. 12-03-13-01 was unanimously approved by roll call vote, 4-0.

H. REGULAR CALENDAR

1. SECOND READING OF REVISION TO POLICY NO. 3050 PURCHASING

Recommendation to give second reading and approve proposed revision of Policy No. 3050 Purchasing. The General Manager stated that all policies now uniformly reflect the \$5,000 spending limit of the General Manager. Brief discussion ensued.

Motion by Director Rips, seconded by Director Casey, to approve the proposed revision of Policy No. 3050 Purchasing. Motion passed 4-0.

2. AGREEMENT FOR PROVISION OF PRODUCTION SERVICES-DISTRICT BOARD MEETINGS

Recommendation to Approve Agreement for future production of District Board Meetings and authorize the General Manager to further investigate the 1% fee option for the purchase of District owned production equipment. Since both proposals have merit, it may be difficult to ignore the cost savings to District to reach an Agreement with Mr. John Underwood. The added cost of Mr. Wood's proposal, however, is deemed to have sufficient value added to sway a decision on several levels.

Staff's reasoning is as follows:

1. Immediacy. The Wood proposal provides for almost immediate broadcasting to the public. The further a broadcast is delayed; there is a correspondingly lower interest level from public to view it.
2. Two Versus Three Camera Production. Two camera angles are requisite to cover District Board meetings; one to cover the public speaking lectern, District staff, and the video screen and the second to cover the dais from the back of the room. A third camera at the back of the room provides a master shot of the dais, giving the close-up camera operator time to determine who is speaking and get into position. A single camera covering this angle would have to make quick movements on-line and would probably get the shot late.
3. Specific Expertise. Both individuals have a broad breath of experience, however, Mr. Underwood has been producing Los Alamitos City Council meetings for several years. Should this arrangement not meet the Board's expectations, there is a fall back position with Mr. Underwood or the equipment purchase option at a later date. Moving on to broadcasting, the District can continue to broadcast its meetings as it does now by:
4. Reaching an agreement with Los Alamitos to air the meetings on LATV3 which would likely result in a cost to the District.
5. Continuing to utilize web based transmission as we do now with Mr. Strawther, or by utilizing a cloud based URL on a contract basis. The advantage of the current arrangement with Mr. Strawther is that it is no cost, but there is no agreement in place for a long term commitment. A cloud based URL contract would ensure a long term commitment at a reasonable cost. An agreement with a company such as Vimeo.com charges \$139.00 annually for 50 gig of storage and 250,000 plays, more that the District would ever need.

Discussion ensued relative to the differences in a two camera versus three camera production, equipment storage liability concerns, and immediacy of the broadcast. It was the consensus of the Board that they would like to enter into a shorter agreement in order to better evaluate service levels and quality of the production. President Coletta asked for clarification on broadcast speed. Director Maynard stated that YouTube was currently the most used search engine.

Dave Burgess opined that he would like to see both vendors produce a meeting and show the District the results before entering into a contract.

Mr. Don Broun compared and contrasted the strengths and weaknesses of both proposals to the Board and recommended Mr. Wood's proposal.

Milt Houghton opined that speed and instant access are definitely factors which should be considered. He stated that during his recent travels to Finland, he tuned into the Board meeting via the You Tube channel. He predicted that future trends will include increased internet capability, and expanded WiFi Connections. He added that news is only news while it's new.

Motion by Director Rips, seconded by Director Maynard to authorize the General Manager to approve the agreement for future production of District Board Meetings with Mr. Douglas Wood for a period of one year to include a 90 day termination clause, Motion passed 4-0.

The General Manager stated that he would like to continue the matter of investigating the 1% fee option for the purchase of District owned production equipment, to a future Board meeting when all five Board members were present. Discussion ensued relative to parameters and policy development for use of the equipment.

The Board and the General Manager took the opportunity to thank Time Warner for their many years of tireless service to the District and the excellent job they did producing the meetings for the community.

3. ADOPTION OF FY 2012-2013 BUDGET CALENDAR

Recommendation to review and adopt FY 2012-2013 Budget Calendar.

Motion by Director Rips, seconded by Director Casey to adopt the FY 2012-2013 Budget Calendar as submitted. Motion passed 4-0.

4. RHA REQUEST FOR DISTRICT COSPONSORSHIP OF 2012 ROSSMOOR COMMUNITY FESTIVAL

Approve the request of the RHA for cosponsorship of the Rossmoor Community Festival event. RHA President Milt Houghton provided a brief overview of activities planned for this year's festival and upcoming event promotion. Motion by Director Rips, seconded by

Director Maynard, to the request of the RHA for cosponsorship of the Rossmoor Community Festival event. Motion passed 4-0.

I. GENERAL MANAGER ITEMS

The General Manager reported on the status of the West County Connectors Project. He stated that in the next few months the project would be moving into the second phase the Seal Beach Blvd. overpass. He concluded that OCTA would be giving a comprehensive WCC project update and presentation at the April Board Meeting.

I. BOARD MEMBER ITEMS

President Coletta requested that staff escalate the planting of a tree in the vacant site located at 3231 Orangewood Street as it was a very prominent and well traveled route within the community. The General Manager stated that he would have the Tree Consultant expedite the planting.

Director Maynard stated that the Shops at Rossmoor (SAR) Ad Hoc Committee Meeting had been rescheduled to March 22, 2012. He encouraged the public to attend the Seal Beach Planning Commission Meetings and voice their opinions about the proposed Housing Element zoning plan at the Shops at Rossmoor which had been recently increased from one acre behind the Shops at Rossmoor to two acres. He added that the Seal Beach Planning Commissions tactics were misleading, disingenuous and that the Seal Beach Council Members in Districts 2 and 5 are already opposed, making it even more important for Rossmoorians to voice their opposition.

Director Casey had questions relative to the status of the resurfacing of the tennis courts. The General Manager responded that three of the courts were successfully resurfaced, and the other one was pending resurfacing contingent upon weather conditions. Director Casey also stated that he would be attending tomorrow night's Seal Beach Planning Commission Meeting with Director Maynard.

K. CLOSED SESSION-None

L. ADJOURNMENT

Motion by Director Casey, seconded by Director Maynard to adjourn the regular meeting at 8:35 p.m. Motion passed 4-0.

SUBMITTED BY:

Henry Taboada
Consulting General Manager