MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT

SPECIAL MEETING

RUSH PARK
Auditorium
3021 Blume Drive
Rossmoor, California 90720

Tuesday, April 28, 2026

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.

2. ROLL CALL:

   Present: Directors Remnet, Searles, DeMarco, Maynard and President Shade

3. PLEDGE OF ALLEGIANCE: Director Searles

B. PUBLIC COMMENT ON CLOSED SESSION ITEM

There were no public comments on Closed Session Items.

C. CLOSED SESSION

None.

D. OPEN SESSION – 7:00 p.m.

1. DISCUSSION AND POSSIBLE ACTION RE: THE APPROVAL OF PURCHASING AN ELECTRIC GOLF CART USING THE $25,000 CONTRIBUTION FROM RHA

GM Landers informed the Board that the golf cart specifications were in front of them for review and proceeded to outline the benefits of having the additional vehicle available for staff.

Director DeMarco thanked GM Landers for the report. Opined on the cost difference between dealer maintenance and local certified mechanics. Concurred with the need for the electric vehicle.

Director Remnet expressed appreciation for all the information and gave her approval of the purchase.

Director Maynard expressed his approval of the purchase.

Director Searles expressed appreciation for all the information and gave his approval of the purchase.

President Shade agreed that a certified mechanic would be a more economical way to maintain the District vehicles. Expressed appreciation for all the information and approval of the purchase.

A Motion was made by Director Remnet to approve the purchase of an electric golf cart using the $25,000 contribution from RHA, seconded by President Shade.

Motion was unanimously approved with 5 ayes by voice vote.

2. DISCUSSION AND POSSIBLE ACTION RE: APPROVING THE FIRST READING OF REVISIONS TO POLICY NO. 2155 FOR ANNUAL SETTING OF SALARY AND COMPENSATION

GM Landers explained the multiple attachments and highlighted the proposed revisions to Policy no. 2155 to set annual salaries and compensation ranges.

Director Maynard expressed his agreement with the proposed policy changes.

A Motion was made by Director Maynard approving the first reading of revisions to Policy No. 2155 for annual setting of salary and compensation ranges, second by Director Searles.

Roll Call Vote:

AYES: Directors Searles, Remnet, Maynard, DeMarco and President Shade
NOES:
ABSTAIN:
ABSENT:

Motion passed with 5 ayes.

3. DISCUSSION AND POSSIBLE ACTION RE: THE ADDITION OF COSTS TO THE FY 2026-2027 BUDGET AS THEY PERTAIN TO SALARY ADJUSTMENTS AND THE CONVERSION OF ONE PART-TIME 29-HOUR STAFF POSITION TO FULL TIME.

GM Landers highlighted the most impactful salary changes, elaborated on the need for the conversion of one part-time 29-hour staff position to full-time and reviewed the most significant changes in job descriptions.

Director DeMarco asked for clarification on the salary steps and how future COLAs would impact their amounts. GM Landers confirmed that the COLAs, if awarded, would increase the salary steps annually and salary steps would continue to be in 5% increments.

Director Maynard asked for clarification of the full-time maintenance assistant position. GM Lander elaborated on the responsibilities of this position.

Director Remnet expressed her appreciation for the consistency in expectations on hiring and maintaining employees.

Director DeMarco asked if the medical insurance cost had been factored into the conversion. GM Landers explained that the medical insurance had been adjusted based on the status of the employee in question.

Director Remnet shored up Director DeMarco's comment on medical insurance by suggesting that moving forward there be a standardized method for anticipating the cost of employee benefits.

Director Searles expressed agreement with the salary adjustments, step increases and position conversion.

President Shade appreciated the Director comments and expressed agreement with the salary adjustments, step increases and position conversion.

Director DeMarco asked for clarification on whether these items had already been included in the budget. GM Landers confirmed that all the proposed salary changes had been incorporated into the FY 2026-2027 Preliminary Budget.

Director Searles reminded the Board that the salary information has been reviewed at the micro level for setting salary strategy.

Motion by Director DeMarco to approve the salary increases for 2026-2027 not to exceed $13,500 over the FY 2025-2026 budget, accept the recommended step increases and

convert one 29-hour maintenance assistant position to full time, second by Director Searles.
Roll Call Vote:

AYES: Directors Searles, Remnet, Maynard, DeMarco and President Shade
NOES:
ABSTAIN:
ABSENT:

Motion passed with 5 ayes.

4. DISCUSSION AND POSSIBLE ACTION RE: DATE OF AND DONATION TO SHAKESPEARE BY THE SEA FOR ONE PERFORMANCE IN RUSH PARK.

GM Landers gave some background on past Shakespeare by the Sea performances at Rush Park. She indicated what options were available for 2026.

Director Maynard recapped the conversation he and GM Landers had with the Director of Shakespeare where she indicated she was agreeable to scheduling a single performance in exchange for a $2,000 donation.

Director Remnet expressed her appreciation for bringing Shakespeare by the Sea back to Rush Park again this year.

Director DeMarco commended Director Maynard and GM Landers for having a conversation with the Shakespeare Director and being able to mutually agree upon an acceptable donation amount.

Motion by Director Maynard to support Shakespeare in the Park on July 2nd with funding of $2,000, second by President Shade

Motion passed unanimously by voice vote 5 ayes.

E. ADJOURNMENT

President Shade adjourned the meeting at 8:38 p.m.

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT

Jo Shade

Jo Shade, President

Sharon Landers, Secretary
Rossmoor Community Services District

APPROVED: