



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, July 11, 2017**

---

**A. ORGANIZATION**

**1. CALL TO ORDER: 7:01 P.M.**

**2. ROLL CALL:** Directors Casey, Kahlert, DeMarco, Nitikman  
President Maynard

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS—None**

**B. ADDITIONS TO AGENDA—None**

**C. PUBLIC FORUM:**

RHA President Beverly Houghton announced that the RHA had hired a vendor to complete the community curb number painting renovation project. The RHA had funded the project for many years through funds generated by the monthly paper drive at no cost to the community, however, paper donations had decreased significantly. The RHA was still going forward with the curb painting at no cost to the residents, however, they would gratefully accept any donations offered which could be submitted via the RHA website.

Director Kahlert asked for the curb painting vendor's contact information so they could provide it to the residents should they have any questions. Bev Houghton replied that Tim Major was the name of the contractor. He was the same contractor used in previous years and she would be happy to provide his contact information.

**D. REPORTS TO THE BOARD:**

**1. RECEIVE AND FILE THE REPORT OF THE TREE COMMITTEE**

The General Manager reported that the Tree Committee, CIP Committee and Budget Committee had previously met and discussed the following items: On April 17, 2017 Rossmoor Tree Consultant Mary Kingman was contacted by Orange County Public Works Construction Inspector Dean Capalety, regarding the tree located in the parkway at 3212 Ruth Elaine Drive. Mr. Capalety

was at the location performing an inspection related to a home remodel construction project when he noticed the curb and gutter cracked and separating and the drive approach had lifted about two inches. After subsequent inspections by Orange County Public Works inspectors, that agency recommended and requested removal of the tree. RCSD Tree Consultant Mary Kingman inspected the tree and concluded that due to the high value that is placed on this tree by the Community, and the homeowner's wish to have the tree remain it should not be removed. At the Board's direction the District sent a letter to Orange County Public Works requesting that the tree not be removed.

OCPW responded with a meeting request which took place at the tree site on July 10, 2017. County Staff assured the RCSD Staff that it would not take any immediate action without first notifying the District. It was decided that the County would repair the curb and possibly shave the tree roots if needed. The General Manager also stated that the County was very receptive to working with the District.

Discussion ensued relative to the breakdown in communication on the part of the County. The General Manager stated that the County was in the process of drafting a new tree preservation ordinance so now would be an excellent time to work with County Staff to incorporate District suggestions and improvements for the benefit of both agencies. The Board requested that District Staff work with the County to incorporate clearer language into the ordinance pertaining to tree removal jurisdiction and procedures. The General Manager agreed.

The General Manager further reported that the committees had also discussed the proposed Rush Park Parking Lot and Ficus Tree Removal project. The committee opined that the project did not warrant any immediate action and was therefore postponed for at least a couple of years. The report was received and filed.

**E. CONSENT CALENDAR:**

**1a. MINUTES REGULAR BOARD MEETING—June 13, 2017**

**1b. MINUTES REGULAR BOARD MEETING—July 5, 2017**

**2. REVENUE AND EXPENDITURE REPORT—May 2017**

Motion by Director Nitikman seconded by Director DeMarco to approve the items on the Consent Calendar as submitted. Motion passed unanimously 5-0.

**F. PUBLIC HEARING:**

**1. ADOPTION OF FY 2017-2018 PROPOSED FINAL BUDGET**

Open hearing, receive presentation from General Manager, take public testimony, close hearing, deliberate and approve Fiscal Year 2017-2018 Proposed Final Budget.

AT 7:20 P.M. PRESIDENT MAYNARD OPENED THE PUBLIC HEARING ON THE FY 2017-2018 PROPOSED FINAL BUDGET

There were no public speakers

AT 7:21 P.M. PRESIDENT MAYNARD CLOSED THE PUBLIC HEARING

The General Manager reported that the Fiscal Year 2017-2018 Preliminary Budget was presented to the Board at your June 13, 2017 regular board meeting and a Budget Workshop was held on July 5, 2017. After deliberation of the Preliminary Budget, the General Manager was directed to publish a Notice of Public Hearing. SB 135 requires that the hearing be noticed and a hearing be held prior to adoption of the Final Budget. The Notice was published as required and copy of that Notice of Public Hearing is attached. Upon the Board's approval of the Proposed Final Budget, the Board will be asked to adopt Annual Budget Revenues and Expenditures Total Amounts by resolution.

Discussion ensued relative to the July 5, 2017 Special Meeting and Budget Workshop, philosophies and interpretations regarding Capital Expenditures and Reserves. Motion by Director Nitikman seconded by Director Casey to approve Fiscal Year 2017-2018 Proposed Final Budget. Motion passed 5-0.

## **G. RESOLUTIONS:**

### **1. RESOLUTION NO. 17-07-11-01 APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2017-2018**

Approved by roll call vote Resolution No. 17-06-13-01 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2017-2018 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.

Motion by Director Nitikman seconded by Director Casey to approve Resolution No.17-07-11-01 by reading the title only and waiving further reading. Motion passed by roll call vote 5-0.

**ORDINANCES—None**

## **H. REGULAR CALENDAR:**

### **1. ELECTION OF CANDIDATE FOR THE CALIFORNIAL SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS.**

Recommendation to proposed slate of five (5) candidates and give direction to General Manager to submit its vote for one candidate for Seat C on the Board of the California Special District Association (CSDA).

The General Manager reported that as a member in good standing of California Special Districts Association, the District is entitled to vote on representatives for in its Network for Seat C. Attached is a communication from CSDA requesting that the District submit its vote for Seat C, one of three seats for Region 6. Also included are statements from the five candidates for the position. Ballots must be received at the CSDA office in Sacramento, CA by 5:00 p.m. on Friday, August 4, 2017.

Discussion ensued relative to the candidates and their qualifications. Motion by Director Casey seconded by Director DeMarco to direct the General Manager to submit the RCSD Board's vote

for candidate Arlene Schafer for Seat C on the Board of the California Special District Association (CSDA). Motion passed 5-0.

**I. GENERAL MANAGER ITEMS—None**

**J. BOARD MEMBER ITEMS:**

Director Nitikman reported that at the July 5, 2017 Special Meeting, there was discussion regarding the 60<sup>th</sup> Anniversary of the Rossmoor Community and incorporating a special celebration into the Rossmoor Winter Festival. He stated that he looked forward to seeing the creative ideas that were yet to be generated and was excited to be celebrating this major milestone with the community.

Director DeMarco expressed his pleasure regarding the Board's decision at its Special Meeting on July 5, 2017 to upgrade the remaining District facilities and community street lights to the brighter and more energy efficient LED fixtures. He requested that staff develop some informational and promotional announcements for the community detailing the cost savings, lighting adjustment point of contact and maintenance request and reporting procedures. Director DeMarco reported that he had attended and spoke at the last Seal Beach Planning Commission Meeting on the approval of the developer's Environmental Impact Report (EIR) and Conditional Use Permit (CUP). The Planning Commission approved the EIR but denied the CUP. Now the matter was going to be brought back to the Planning Commission and formalized by resolution. He opined that the resolution appeared to be a delay tactic on the part of Seal Beach staff. He praised the efforts of *The Coalition Against LA Fitness* Organizer, Kevin Pearce and his group for their extremely well planned, educated and efficient activism. He encouraged everyone to attend the next Seal Beach Planning Commission Meeting on July 20<sup>th</sup> to opine. Finally, Director DeMarco addressed some misconceptions by citizens on Nextdoor who were under the impression that the RCSD and the RHA had control and jurisdiction over the street signs in the community. The responsibility for street signage fell under the Orange County Department of Public Works.

Director Casey provided the Board with a recap of the latest ISDOC Quarterly Meeting he had attended. He stated that the law firm Best, Best and Krieger had given a very informative presentation on clean air and water activities and the Placentia Library District provided an enlightening presentation of all the modernized resources the library had available; including the ability to check out drones.

President Maynard requested that staff develop fee study recommendations for presentation at the next Parks and Facilities Committee Meeting scheduled for Thursday, July 20, 2017 at 4:00 p.m. at the Rush Park Administrative Building.

**K. CLOSED SESSION—None**

**L. ADJOURNMENT:**

Motion by Director Casey, seconded by Director DeMarco to adjourn the regular meeting at 8:00 p.m. Motion passed 5-0.

**SUBMITTED BY:**

**James D. Ruth**

## **General Manager**