



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
Auditorium
3021 Blume Drive
Rossmoor, California 90720

Tuesday, June 11, 2024

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.

2. ROLL CALL:

Present: Directors DeMarco, Searles and Shade
President Maynard

Absent: Directors Barke

3. PLEDGE OF ALLEGIANCE: Girl Scout Troop #9188

4. PRESENTATIONS:

a. Orange County Mosquito and Vector Control District, Brian Brannon, Public Information Officer

Orange County Mosquito and Vector Control District Public Information Officer Brian Brannon reported the agency is a government entity offering free services; spoke about prevention and treatment from vector; addressed the agency's mission; mentioned their drone program, which is used to improve irrigation, enhance mosquito larva detection and allow for more precise treatment; discussed Integrated Vector Management and stated that residents with concerns are encouraged to contact Vector Control.

Discussion followed regarding the high water level in the channel off Shakespeare, the last time Vector Control sprayed the area, concerns regarding standing water, working in coordination with Flood Control, response times and services which are provided on a first come, first served basis.

Report from Orange County Fire Authority (OCFA) Elizabeth Denney, Community Relations/Education Specialist and recognition of Lindsey Ludwig and Darren Grosch for their Water Safety Awareness Event

OCFA Community Relations/Education Specialist Elizabeth Denney spoke about the importance of water safety and narrated a PowerPoint presentation addressing drownings, the importance of adult supervision, safety barriers and discussed the A, B, Cs of water safety.

On behalf of the RCSD Board of Directors, President Maynard recognized Lindsey Ludwig and Darren Grosch for their Water Safety Awareness event.

Darren Grosch spoke briefly about his daughter's drowning incident and his wife performing CPR while the ambulance was enroute, thereby, saving her life; addressed other events including a sidewalk CPR clinic and thanked RCSD for the opportunity to work with the community and the recognition.

President Maynard announced he was a Life Guard and Water Safety Instructor and thanked Darren Grosch and Lindsey Ludwig for their efforts.

b. California Highway Patrol Officer Zeferino Valdovinos
Presentation of District Traffic Report

CHP Officer Valdovinos presented details of the RCSD Traffic report; addressed recent incidents; announced two upcoming DUI checkpoints in Rossmoor; spoke about eBike education, training and enforcement and talked about providing escorts for the parade.

Discussion followed regarding enforcing the County eBike ordinance in RCSD, the difference between eBikes and eMotorcycles, CHP student eBike education efforts, digitizing educational materials so the RCSD can include it on its website, the speed limit on Montecito, the need for people to slow down, additional Officers and senior volunteers.

B. ADDITIONS TO AGENDA - None

C. PUBLIC FORUM

Kevin Boylan spoke about traffic management; expressed concerns with the safety of children living adjacent to Rossmoor Elementary School as young people enter and exit vehicles while there is high speed traffic around them and talked about restriping the section on the west side of Rossmoor Elementary School.

Director DeMarco talked about Rossmoor not liking change; referenced studies by the County and thought there needs to be continued dialogue into making Montecito safer.

Mr. Boylan felt that if there is no change, something bad is going to happen and everyone will be responsible.

President Maynard commented that Rossmoor School needs its own solution, especially around Montecito.

Director DeMarco suggested that Mr. Boylan survey his neighbors, forming a group and advocate for a remedy; agreed the area is a different “package” of traffic than the rest of Montecito and needs a unique solution. He suggested that he speak with General Manager Mendoza to talk about the process and how to bring others in to be part of the solution.

In response to Mr. Boylan’s question regarding RCSD’s support, President Maynard noted that RCSD supports community involvement and reported that Mr. Boylan can bring the proposal to the Traffic Committee which will make its recommendations to the full Board to consider.

There were no other public comments.

D. REPORTS TO THE BOARD - NONE

E. CONSENT CALENDAR

1. MINUTES:

a. Regular RCSD Board Meeting of May 14, 2024

2. This Item was pulled from the Consent Calendar by Director Searles

Director Searles pulled Item No. E.2 from the Consent Calendar for separate consideration.

Motion by Director Searles, seconded by Director DeMarco, to approve Item No. E.1, as presented. Motion passed 4-0. Director Barke was absent.

ITEMS EXCLUDED FROM THE CONSENT CALENDAR

2. APRIL 2024 REVENUE AND EXPENDITURE REPORTS and MAY 2024 WARRANTS

Director Searles thanked staff for including the correspondence from residents in the package and asked whether RCSD will no longer be allocating expenditures per park.

Michael Matsumoto, Accountant, explained that some expenses, such as janitorial supplies and buildings and grounds maintenance, will now be under Administration.

Director Searles stated his opposition for allocating these expenses to Administration and talked about wanting to know how much is spent at each park for the appropriate allocation of resources.

General Manager Mendoza offered to provide a breakout of expenses at each park; spoke about addressing park issues on an as-needed basis and mentioned that no one is showing favoritism between parks.

Director Searles claimed that the current allocations for April are wrong because the budget calls out allocations, park by park and they are currently going to general administrative expenses.

Discussion followed regarding the two picnic tables for Rush Park, capital accounts, expenses that are not specifically identified towards parks, expenditures for the butterfly signs and different allocations under Health and Wellness.

Director Searles opposed moving funds around; stated he wants to know how RCSD spent money in an area and whether it is taking money from other areas in order to budget for the following year. He reiterated that he opposes taking money from other areas when it explicitly belongs in community events.

General Manager Mendoza stressed that it was his decision.

President Maynard noted that RCSD does not have cost accounting; felt that much of the discussion involves minutia; talked about RCSD being a small agency; asserted the General Manager has the discretion to make \$5,000 decisions and pointed out that RCSD has professionals taking care of its accounting functions and will rely on their expertise. Additionally, he felt some of the questions feel accusatory and do not build anything and asked for a motion approving the item.

Director Searles mentioned an expenditure for Pacific Sound Control at Rush Park and asked General Manager Mendoza to elaborate after review.

Motion by Director Searles, seconded by Director DeMarco, to approve the APRIL 2024 REVENUE AND EXPENDITURE REPORTS and MAY 2024 WARRANTS, as presented and direct staff to return with an explanation of the expenditure for Pacific Sound Control at Rush Park. Motion passed 4-0. Director Barke was absent.

RECESS/RECONVENE

President Maynard called for a recess at 8:57 p.m.

President Maynard reconvened the meeting at 9:06 p.m. with all Directors, present, except Director Barke.

F. PUBLIC HEARING

1. PUBLIC HEARING – FISCAL YEAR 2024-2025 PROPOSED FINAL BUDGET FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT

President Maynard introduced the item; addressed prior considerations; opened the public hearing and called for a report from staff.

General Manager Mendoza presented highlights of the Fiscal Year 2024-2025 proposed, final budget for the Rossmoor Community Services District including a salary increases of 3% COL, a maximum 3% deferred compensation employee matching program, increases in medical insurance, capital improvements and miscellaneous. Additionally, he addressed election year fees imposed by the County and increases in community events.

President Maynard suggested changing “budget highlights” to “monetary highlights”.

General Manager Mendoza noted he and Accountant Matsumoto offered to respond to questions from the Board.

Director Shade spoke about the notification process; reported newspapers are having distribution problems and residents are not getting notices of RCSD public meetings.

Legal Counsel Preziosi confirmed he was informed that all public notices for this matter were appropriately distributed.

President Maynard reported he signed a check to pay for the ad.

Legal Counsel Preziosi added the legal requirements is that notice be published in a newspaper of general circulation and there is no requirement that every address receive it.

Discussion followed regarding Shakespeare in the Park and in kind help provided by RCSD.

Director Searles referenced Item 10-5010-5007; noted amounts spent in previous years; reported the contract for this year is \$18,406 and wondered why there is a budget amount of \$23,790.

General Manager Mendoza reported the rationale is that what is ahead is unknown and stated there could be additional public meetings and costs and if there is sufficient money in the budget, staff could pay those expenses without returning to the Board for a budget adjustment.

Director Searles spoke in favor of adjusting the budget amount down for opportunities to fund other things; spoke about being currently underbudget and felt the same concept applies to the budget for legal services.

President Maynard spoke in support of having a buffer in the budget and questioned the accuracy of the 12 month estimates to close.

Accountant Matsumoto reported the estimate to close is generally the amended budget; spoke about multiple reviews of the budget by committees and the Board; noted they had only six months of actuals when it was first prepared; mentioned what was presented are the same estimates provided in prior reviews and have not been updated and stated he expects the legal expenses will be below budget this year.

President Maynard stated he prefers being under budget than running out of money by mid-year.

Director Searles proposed adjusting the budget for legal expenses to \$45,000 and felt RCSD does not need to set the budget at twice the actuals. He explained that at the next meeting he does not intend to make additional changes to the budget.

Director DeMarco spoke in support of keeping the Item 10-5010-5007 budget as is; noted adjustments can be made during the mid-year budget process; asked about reducing the budget for legal services and voiced support for reducing legal expenses to \$45,000.

Motion by Director Searles, seconded by Director Shade, to change the budget amount for Item 10-5010-5007 to \$21,790.

Director Searles withdrew his motion.

President Maynard invited public comments.

There were no public comments and President Maynard closed the public hearing.

Motion by Director Searles, seconded by Director DeMarco, to approve the Fiscal Year 2024-2025 final budget, as amended, to change the legal services budget item to \$45,000. Motion passed 4-0. Director Barke was absent.

G. REGULAR CALENDAR

1. RESOLUTION NO. 24-06-11-01: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2024-2025 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT

Motion by Director Searles, seconded by Director DeMarco, to waive further reading and adopt RESOLUTION NO. 24-06-11-01: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2024-2025 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT. Motion passed 4-0 with the following roll call vote:

AYES: Directors DeMarco, Searles, Shade and President Maynard
NOES: None
ABSTAIN: None
ABSENT: Director Barke

2. REPORT OF THE PARKS AND FACILITIES COMMITTEE

General Manager Mendoza introduced the item.

President Maynard noted the attendance of a representative from North Orange County Continuing Education (NOCE) and invited her to the podium for a presentation.

The Board considered additional items under the Parks and Facilities Committee Report.

General Manager Mendoza addressed the use of chemicals and weed control, the structure regarding the use of tennis and pickleball instructors and setting rental court rates for instruction higher than for individual use; discussed the MOU with the Los Alamitos Girls Softball League and the need to revisit those types of agreements.

President Maynard agreed with the need to revisit the MOU and stressed the need for the Los Alamitos Girls Softball League to be better tenants.

General Manager Mendoza discussed a request by a resident who wants RCSD to paint a red curb on Hedwig near his house and spoke about challenges related to the request.

Director DeMarco felt the resident is circumventing RCSD by sneaking this matter through instead of providing transparency and asserted that one or five residents should not be able to do anything because if that were the case, the impacted residents living on Montecito should be able to dictate policy along that street. Additionally, he opined that the community should have a say and that RCSD should be involved.

General Manager Mendoza reported he is drafting a white paper on the issue and will share it with the Board for input prior to distribution.

Director Searles commented on the need for further discussions to ensure both sides understand the expectations.

President Maynard spoke about the importance of leadership.

General Manager Mendoza reported the committee agreed to a 5% increase in fees across the board, this year and noted the goal is to implement a 5% increase in fees every year.

Discussion followed regarding these involving usage fees, rental fees and cost recovery.

Director Searles noted the pickleball fees will not increase as they were set at market prices just this year.

General Manager Mendoza reported that committee moved to recommend a 5% increase, across the board, including Pickleball, at this time.

Legal Counsel Preziosi recommended that the Board evaluate the fees every year rather than automatically increasing rates 5% every year.

Discussion followed regarding exclusion of pickleball and tennis fees.

Motion by Director DeMarco, seconded by Director Searles to approve the increase of fees at 5% across the board, with the exclusion of racket sports. Motion passed 4-0. Member Barke was absent.

Motion by President Maynard, seconded by Director Shade, to postpone Item No. K to the July 2024 RCSD Board meeting. Motion passed 4-0. Director Barke was absent.

President Maynard skipped to Item No. G.4.

3. DISCUSSION AND POSSIBLE ACTION RE: MEMORANDUM OF UNDERSTANDING WITH NORTH ORANGE COUNTY CONTINUING EDUCATION (NOCE)

General Manager Mendoza presented a brief report.

Linda Langgle, NOCE, presented details of the program; noted classes are for personal enrichment and edification; reported the curriculum is designed for adults over 50; addressed priority registration to Rossmoor residents; spoke about a survey of residents and interest in physical movement and self-care classes, brain health, food preparation and nutrition and discussed faculty requirements and vetting.

Discussion followed regarding food demonstrations or hands-on activities involved in cooking classes.

Members of the Board commented favorably on the agreement.

Motion by Director DeMarco, seconded by Director Shade, to approve the MEMORANDUM OF UNDERSTANDING WITH NORTH ORANGE COUNTY CONTINUING EDUCATION (NOCE). Motion passed 4-0. Director Barke was absent.

President Maynard returned to Item No. G.2.

4. DISCUSSION AND POSSIBLE ACTION RE: LETTER REQUESTING THAT ORANGE COUNTY BOARD OF SUPERVISORS REDUCE THE SPEED LIMIT ON ORANGEWOOD AVENUE, MONTECITO ROAD AND ST. CLOUD DRIVE PURSUANT TO AB 43

President Maynard provided a brief background of the item; reported he asked staff to draft a letter and presented it to the Board for consideration.

Legal Counsel Preziosi read the letter requesting that Orange County Board of Supervisors reduce the speed limit on Orangewood Avenue, Montecito Road and St. Cloud Drive pursuant to AB 43 into the record.

Discussion followed regarding how the item will be presented to the Board of Supervisors.

Legal Counsel Preziosi reported staff will return with a resolution regarding the matter, to the Board.

Motion by Director Searles, seconded by Director DeMarco, to direct Legal Counsel to review, modify and submit the letter to the Orange County Board of Supervisors and direct staff to place a resolution for the Board's approval on the matter on the next agenda. Motion passed 4-0. Director Barke was absent.

Director DeMarco suggested issuing a petition in the future.

President Maynard announced the following items will be heard concurrently.

5. PROCLAMATION DESIGNATING JUNE AS MOSQUITO AWARENESS MONTH
6. PROCLAMATION DESIGNATING JULY AS PARKS AND RECREATION MONTH

On behalf of the Board, President Maynard addressed proclamations designating June as Mosquito Awareness Month and July as Parks and Recreation Month.

7. RESOLUTION NO. 24-06-11-02 REJECTION OF GOVERNMENT CLAIM

General Manager Mendoza presented details of the report and noted the resident's tree damaged the pipes causing a flood.

Motion by Director DeMarco, seconded by Director Shade, to deny the claim, waive full reading of, and adopt Resolution No. 24-06-11-02. Motion passed 4-0 with the following roll call vote:

AYES: Directors DeMarco, Searles, Shade and President Maynard
NOES: None
ABSTAIN: None
ABSENT: Director Barke

H. GENERAL MANAGER ITEMS

General Manager Mendoza provided updates on the replacement of carpet and flooring in the Rush Park Auditorium; discussed reimbursement by Prop 68; addressed training through CJPIA; reported the Tree Committee is scheduled to meet in July and discussed completion of court resurfacing, aerating the turf and the canopy project.

I. BOARD MEMBER ITEMS

Director Searles spoke about having the County Supervisor push forward the issue of a zip code for Rossmoor; talked about there not being passing lanes adjacent to parks and schools; reminded residents that the Sheriff's Department conducts vacation checks; asked for the addition of a QR code to posted agendas and commented on the recent Graduates Parade. He addressed the start of an Orange County General Plan discussion; talked about a push for transportation items and felt that RCSD should be aware of the plan.

Director DeMarco requested monthly updates from Vector Control and Flood Control on the Board's agendas; talked about having the various eBike related codes and resources on the RCSD website and commented on pickleball paddle cubbies.

Director Shade thanked Girl Scouts for participating in the meeting; talked about the importance of water safety and spoke about the possibility of reviewing noticing publication requirements as newspapers are having problems with distribution and commented on the Graduates Parade.

President Maynard commented on the festival; encouraged the public to drive safely and commented favorably regarding senior programming.

J. GENERAL COUNSEL ITEMS – None

K. CLOSED SESSION

This Item was postponed to the July 2024 RCSD Board Meeting by the Board's prior action.

1. APPOINTMENT, EMPLOYMENT, OR EVALUATION OF PERFORMANCE OF PUBLIC EMPLOYEE PER GOVERNMENT CODE SECTION 54957(b)(1)

2. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Subdivision (a) of Section 54957.6, California Government Code

Agency Designated Representative: Joe Mendoza, General Manager

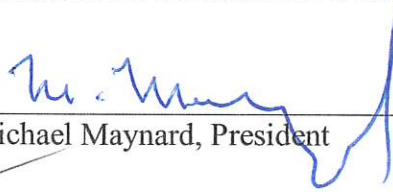
Name of Employee Organization: All Unrepresented Employees


L. ADJOURNMENT

President Maynard adjourned the meeting at 11:25 p.m.

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT



Michael Maynard, President

Joe Mendoza, Secretary
Rossmoor Community Services District